

FUTURE TRADITIONS FOUNDATION BOARD MANUAL: 2010

Created by Misa Miele Mandigo Kelly

February 20th, 2026.

I was taught the importance of Board/Training manuals while taking an entrepreneurial course with Women's Economic Ventures in I believe 1998.

The amount of work I was taking on, while working full time jobs, and using my own resources to fund the company was overwhelming and the board expanded. My intention was to update it, but the volume of work, was simply too much.

These were notes I made.

We'll need to:

- Add minutes that have been created since then – add first meeting 2010 when done consider other years
- Update project history
- Get A.C.'s bio in.
- Update umbrella projects
- Update task lists
- Research on evaluating projects, keeping stats, expand section, review with board.
- Update contact information
- Consider adding financials
- Add major to do list
- Need A.C.'s bio for board manual

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Future Traditions Foundation

Board Member
President
Vice President
FTF: Treasurer
FTF: Secretary
FTF Management: Executive Director

SonneBlauma Danscz Theatre

SonneBlauma: Company Manager & Artistic Director
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- G.M.
- S.K.

- Misa Kelly
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Introduction

Welcome aboard!

Our Board Manual serves as an educational tool for our Board of Directors providing them with the information necessary to do their job with a high degree of excellence. As an introduction we'd like to give you a broad overview of the functions of both the Board of Directors and its Advisory Council. Later in the manual this topic will be revisited providing you with greater specificity and detail.

Board of Directors

Our Board of Directors (B.O.D.) is the Future Traditions Foundation's legal, governing body whose primary purpose is to assist SonneBlauma Danscz Theatre in manifesting its mission, vision, and values. Members of our Board of Directors and their primary roles are:

- G.M.: President, Chief Executive Officer, and Member of the Board
- S.K.: Vice President and Member of the Board
- A.C.: Secretary and Member of the Board
- Misa Kelly: Treasurer, Chief Financial Officer, Executive Director, and Member of the Board
- K.L.: Member of the Board

The B.O.D. meets 3 times per annum for regularly scheduled board meetings. A quorum (presently 3 Board members) is necessary for the meetings to occur. These meetings occur in January, June, and September. Our January and September meetings run between 2-3 hours beginning at 11:30 am. Our June Board Meeting is also our annual training seminar. Our B.O.D. meeting is integrated within this training. The June meeting/training runs around 6 hours and begins at 11:30 am.

Our January and September B.O.D. Meetings are organized as follows:

- Meeting called to order by the President at the Foundation headquarters
- Volunteer reads "Ideal Scenes" of both the Future Traditions Foundation and SonneBlauma Danscz Theatre
- Minutes are reviewed by Executive Director & approved by the B.O.D.
- Treasurer gives a financial report
- Executive director gives his/her report
 - What we've done
 - Where we're headed
 - Notes from the Advisory Committee
- Committee leaders give their respective reports
- Agenda is reviewed and items added to the Agenda
- Brainstorming, strategic planning, development of task lists, and project development. Items not addressed are placed on the Agenda for the next Board meeting as highest priority items.
- Confirm the date for the next Board of Director's meeting
- Meeting is adjourned by the President
- After the meeting Board members have the option to stay or go. Those who stay work together on immediately addressing & completing assigned tasks.

Our June B.O.D. Meeting/Training seminar builds on the above process to include a review of the Board Manual in addition to addressing special topics. At this meeting we integrate new Board Members. Additional meetings are called as needed.

Board members also serve on committees. Each committee has a project leader who is responsible for organizing the group. Committee members work together to devise task lists, keep each other on track, & follow through with actualization of appointed tasks. The committee leader reports to the Board of Directors at each Board meeting.

Our current committees are:

Fundraising Committee: Misa Kelly with feedback from the B.O.D. Misa Kelly is the Leader.

Planning Committee: A.C., K.L., S.K. and Misa Kelly. S.K. is the leader.

Board Manual Committee: Misa Kelly with feedback from the B.O.D. Misa Kelly is the leader.

Additionally, committees are performed for special projects. For instance, recently we had a committee formed to deal with one specific fundraising project and another committee to organize a holiday fundraising party.

The primary means of communication with our Board of Directors is via email. Each Board Member is required to read their emails and send a return email to the sender indicating that they have received the correspondence. We do our best to limit the number of emails sent. Generally speaking there is a lot more email traffic right before a meeting and right after a meeting.

The time commitment for Board members at a minimum consists of:

- 12 hours per annum devoted to Board Meetings and Training.
- The time it takes to read and respond to a maximum of 10 emails prior to a Board meeting and a maximum of 10 emails after a Board meeting sent out by the Executive Director.
- The time required to carry out Committee tasks which varies contingent on the degree of one's involvement and the nature of the Committee. Some tasks may take only an hour while others may take substantially more.
- The time involved in attending fundraising events
- All Board members are strongly encouraged to attend FTF events. We have a lot going on and suggest attending at least 3 per annum.

Advisory Council

<http://www.managementhelp.org/boards/advisory.htm>

Our advisory council is a collection of individuals that help us more effectively operate as a Board. Their skills, knowledge, and social/business network complements the Boards'. The Advisory Council provides valuable input on matters related to the mission, objectives, and goals of the Foundation. Members of the Advisory Council do not have the formal authority required to govern the Future Traditions Foundation. Their role is more informal. They do not attend Board Meetings, do not engage in strategic planning, project implementation and review, nor do they help carry out the day to day matters that keep the Foundation up and running.

The term of service is two years.

The Foundation's Recruitment Committee is responsible for recruiting Advisory Council members. The first step in the process is for the B.O.D. to discuss the individual being considered as an Advisory Council member. If a consensus is reached that the individual should be invited to join the Council then a member of the Recruitment Committee is assigned to approach the potential Council member about joining the Council. If the individual shows an interest then a formal invitation to join the Board is extended. This formal invitation is done so in form of an email that not only invites the individual to join the team but provides bullet points about an Advisory Council member's responsibilities and the benefits of being a member of the Council. Once the individual formally accepts the position he/she meets with a member of the Recruitment Committee to provide a brief overview of the Foundation, to answer any questions they may have, and to discuss their skills, talents, and interests. The duration of this first meeting is approximately one hour in length with the Committee Member using active listening skills.

An Advisory Council member's roles are:

- To contribute their expertise and thinking to the current and future work of the Future Traditions Foundation
- To be available via email or phone to Board Members seeking advice. This occurs approximately three times a year with a maximum time limit of involvement set by the Advisory Council member
- To let the Future Traditions Foundation publish their name as a member of the Advisory Council

Our present Advisory Council has two members:

Melissa Block
Steven Lovelace

About us: Mission, Vision, Values

Future Traditions Foundations Mission Statement is to: merge traditions of the past with innovations of the present to develop a future of peaceful, compassionate lifestyles; liberating the passionate artist in all humans to heal hearts, free minds, and release the light of inspiration.

The Future Traditions Foundation is a Santa Barbara based 501(c)3 that was founded by Misa Kelly, Sarah Wingren, and S.K. in 1998. Since 1998 it has undertaken many projects. Projects such as providing dance classes to children of homeless parents at Christmas time, offering free tickets to theatrical events to those in need, provision of free umbrella services to local arts groups, and support of contemporary dance companies and independent artists through costume subsidies, production of workshops, and provision of rehearsal space fees. In addition to many contributions from individuals we have received funding from the California Arts Commission, three grants from the Santa Barbara Arts Commission, grants from Santa Barbara Bank & Trust, Community West Bank, the Crosby Family Foundation, & the Dianne & Daniel Family Fund.

After over 10 years of service to the Santa Barbara community our Board of Directors has decided to narrow its present primary focus to support of its contemporary dance company SonneBlauma Danscz Theatre. SonneBlauma Danscz Theatre, to date, has engaged in over 30 projects including production of master classes, studio showings, attending the Monterey Dance Festival, presenting new choreographic works on the Santa Barbara Dance Alliance's New Works concerts, and production of musical events such as presenting Paul Livingstone in "Get Inspired" at Center Stage

Theatre. In Fall of '08 SonneBlauma will have grown into an international dance company with travels to Istanbul to teach and perform. Additionally the company will continue to share its work with communities inside as well as outside of Santa Barbara with performances slated in Los Angeles, Santa Cruz, Santa Barbara, and Monterey.

SonneBlauma's mission is to be the leading international visionary dance theatre company that engenders and inspires the artistic experiences of a lifetime; to present and perform profound, razor-sharp, riveting, and cathartic performances; and to foster a culture of tolerance, peace, and awareness one breath at a time.

SonneBlauma's vision is to be a fully funded interdisciplinary dance theatre company in residence at and stewards of an art farm that serves as a hub of social change. A self-sustaining organism established into perpetuity progressively organized to foster a culture of peace^{*1}.

SonneBlauma values integrity, excellence, hard work, authentic communication, laughter, play & celebration.

MORE ON VALUES

Our values evolve as we evolve. Or values include:

Excellence:

Administration & Lateral Organizational Excellence
Fusing Artistic Excellence With Community Service Excellence
Communication & Collaboration Excellence
Creation, Production, Presentation & Performance Excellence
Community Service Locally & Globally Excellence
Collaboration Excellence
Fiscal Accountability & Reliability Excellence: Being Responsible, Ethical, and Equitable With Our Use of Incoming & Outgoing Funds

Building a Culture of Peace in Our Organizational Practices.

Building a Culture of Peace in Our Projects and Interactions with Others Through use of Active Listening, Effective Communication, and Learning and Using Conflict Management, Mediation, and Conflict Resolution Skills.

Fostering an atmosphere mutual trust, respect, acceptance, playfulness, professionalism, and admiration in all of our workspaces.

Service to others rather than our own egos.

Being Role Models for Our Children.

Respecting the Wisdom of Our Elders.

¹ An organizational system which is:

Transparent (replacing the generator of secrets paradigm)

Trustworthy (replacing the generator of fear paradigm)

Empowered (replacing the all powerful & dominating paradigm)

Flexible, lateral, interconnected, co-facilitated/leadership styles (replacing the hierarchical paradigm)

Future oriented (the 500 year plus plan)

Accountable to the Web of Life (replacing I answer to myself only and I can do what I "d" well please paradigm)

Being the Change We Wish to See in the World.

Healing, Celebration, Laughter, Inspiration, Honesty, Integrity & Tolerance

Ideal Scenes & Mission Statements

Our ideal scenes and mission statements serve to remind us of our goals and objectives and provide a lot of information about what we envision for the Future Traditions Foundation and its dance company SonneBlauma Danscz Theatre.

March 6th 2010

Future Traditions Foundation
Board of Directors Meeting
Mission Statements and Ideal Scenes

Future Traditions Foundation Mission Statement: March 2010

The Future Traditions Foundation's mission is to: inspire, energize, and educate audiences from all walks of life through service to its dance company SonneBlauma Danscz Theatre. SonneBlauma is an international dance company that engenders and inspires the artistic experiences of a lifetime; presents and performs innovative, profound, razor-sharp, & riveting works of great integrity; and aims to foster a culture of tolerance, peace, and awareness in all that they do.

Future Traditions Foundation Ideal Scene: March 2010

Money comes freely from expected and unexpected sources for the highest good of all concerned.

Board members give freely and abundantly of their time, talents, and resources.

Our Board of Directors is passionate about our vision.

Our Board of Directors, Advisory Council & volunteers collectively possess the skill set and initiative necessary to manifest our vision.

Our programming harmonizes with our mission, vision, value statements.

Our grant writing & fundraising efforts enable us to soar to the next level.

Our patrons give with great joy on a consistent long term basis.

Future Traditions Foundation has an excellent organizational structure that enables administration to fluidly operate in alignment with our mission/vision/values.

Committees operate effectively and efficiently in line with our mission, vision, and values causing us to achieve the highest degree of success in our programming.

Our mission statement is coherent, well written, succinct guiding us towards our goals and enabling us to be successful in our programming and fundraising endeavors.

The community is highly appreciative of our high integrity and our creative and compassionate problem solving.

Our patrons are inspired to give large sums of money year after year.

All this intended for the highest good of all concerned.

Future Traditions Foundation and SonneBlauma Values: March 2010

Our values evolve as we evolve. Or values include:

Excellence:

- Administration & Lateral Organizational Excellence
- Fusing Artistic Excellence With Community Service Excellence
- Communication & Collaboration Excellence
- Creation, Production, Presentation & Performance Excellence
- Community Service Locally & Globally Excellence
- Collaboration Excellence
- Fiscal Accountability & Reliability Excellence: Being Responsible, Ethical, and Equitable With Our Use of Incoming & Outgoing Funds

Building a Culture of Peace in Our Organizational Practices.

Building a Culture of Peace in Our Projects and Interactions with Others Through use of Active Listening, Effective Communication, and Learning and Using Conflict Management, Mediation, and Conflict Resolution Skills.

Fostering an atmosphere mutual trust, respect, acceptance, playfulness, professionalism, and admiration in all of our workspaces.

Service to others rather than our own egos.

Being Role Models for Our Children.

Respecting the Wisdom of Our Elders.

Being the Change We Wish to See in the World.

Healing, Celebration, Laughter, Inspiration, Honesty, Integrity & Tolerance

SonneBlauma Danscz Theatre Ideal Scene: March 2010

Money comes freely from expected and unexpected sources meeting SonneBlauma's each and every need for the highest good of all concerned.

Those that SonneBlauma supports and nurtures and provides opportunities to present work reciprocate in kind enabling SonneBlauma to travel to many places in the world.

SonneBlauma is globally recognized, respected, and supported.

SonneBlauma establishes a work & rest rhythm that fosters long term artistic relationships.

All SonneBlauma Collaborators are enthusiastically dedicated to a long-term vision.

The work process is safe and beneficial to all participants.

Mission, Vision, and Core values establish quickly with full community support.

The professional administrative foundation of the company provides structure to soar to the next level.

Company members receive consistent salaries that support an abundant, healthy, and desirable lifestyle in Santa Barbara.

Company members have health care and retirement plan.

Outside supporters initiate involvement with the company drawn to the energy and excitement of the vision.

Company work enriches the community and arouses enthusiasm, creating energy to heal the planet.

The integrity of the process creates an abundant creative flow.

We own a space fully equipped and large enough to support our vision, for the highest good of all concerned.

All participants remain grounded in integrity and honesty establishing open communication and peacemaking.

The entire process is a celebration and a joy to participate in, for the highest good of all concerned.

The expert volunteer help we need to soar to the next level initiates involvement for the highest good of all concerned.

Funding for teaching & rehearsal space flows freely into our checking account enabling us to purchase more space for our work.

Funding for costumes, artist supplies, administrative supplies, marketing, computer software, and unexpected needs flows freely from inspired sources for the highest good of all concerned.

Job descriptions and associated salaries develop swiftly with full community support.

I obtain the financial, healthcare, and retirement security necessary to fully focus on SonneBlauma Danscz Theatre Activities for the highest good of all concerned.

All this intended for the highest good of all concerned.

SonneBlauma Danscz Theatre Mission Statement: March 2010

SonneBlauma's mission is to engender and inspire the artistic experiences of a lifetime; present and perform profound, innovative, razor-sharp, & riveting works of great integrity; and aims to foster a culture of tolerance, peace, and awareness in all that they do.

Objectives & Purposes

Presently the primary focus of the Future Traditions Foundation is to nurture and support its contemporary dance company, SonneBlauma Danscz Theatre, and all of the activities it undertakes. Activities include but are not limited to: creating new works, touring and performing, teaching master classes and workshops, offering low cost professional training, producing master classes, and production of music and dance events. The Foundation does, on occasion, take on umbrella projects. There is a \$30 set up fee and 10% of donations processed up to \$10,000. The agreement is subject to revision and reconsideration by the Board of Directors when donations received increase beyond \$10,000. Umbrella projects the Future Traditions Foundation has undertaken include Ray Tischer's Alzheimer's Art Video Project & Budhi Harlow's Dance of the Forest: African Rhythm, Dance, and Song project. These projects align with the purposes of the organization as outlined in our bylaws which state:

The primary objectives and purposes of this corporation shall be: to cultivate civilization's culture through education, research, creation, and presentation of art in all mediums of expression; to promote global peace/tolerance through education and cross cultural interaction; and to address the condition of human suffering & acts of violence via elevation of the human spirit through artistic expression. Activities will include, but are not limited to:

a) *Support of Dance, Theatre, Music, Visual, & Performance Art Events.*

b) *Education of the arts directed toward reaching a broad range of constituents including:*

Children

The Elderly

The Mentally Ill

The Emotionally Disturbed

The Economically Disadvantaged

The Homeless

The Traumatized

c) *Psychological, Sociological, and Economic Research with regard to the benefits derived from support of the arts followed by educational dissemination of information.*

d) *Sponsorship of creative problem solving workshops formatted to bring together scholars from a broad range of disciplines to discuss issues of concern to the arts community.*

- e) *Development of “art farms” in natural settings that utilize the arts as a vehicle of individual and group expression to improve humankind’s quality of life in relation to oneself, the environment, one’s community, and other cultures.*
- f) *Development of art centers in urban areas as recreational expression centers for youth.*
- g) *Development of programs designed to integrate artists into society as, educators, mentors, and role models.*
- h) *Health care provision for artists unable to afford insurance.*
- i) *Financial scholarships.*
- j) *Provision of photographic, video, graphic arts, fundraising services to groups and/or individuals with projects that further the education, provision, and cultivation of arts in all mediums of expression.*
- k) *Promotion of global peace/tolerance through: cross-cultural exchanges, collaborative interaction, mediation, distribution of educational literature, musical recordings, works of art, video/film documentaries, and festivals geared toward celebration of the human spirit (the common denominator in all religions, races, and cultures).*
- l) *Development of artist support groups with emphasis on emotional, physical, intellectual, & spiritual growth; facilitating process of self discovery with regard to respective life work and development of immediate, short term, and long term goals; provision of tools to aid artists overcome hurdles in the course of their unfolding.*
- m) *Aid and assist individuals and/or groups with projects designed to alleviate human suffering.*

Goals, Strategies, Measurements of Success

Strategic planning determines where we are going over the next year or more, how we are going to get there, and completing the process with measuring and celebrating our success. The Future Traditions Foundation implements a goals-oriented form of strategic planning. We set the goals, create tasks lists, carry out the tasks and achieve our objectives.

Future Traditions Foundation Goals for 2010

Wow! Go with the flow of what is going on!

UMBRELLA PROJECTS (are these no longer current?)
Alzheimer’s Arts project description:

Future Traditions Foundation is creating a documentary film about Alzheimers and Dementia patients residing at Villa Alamar. The documentary is to demonstrate the wisdom, highly developed intuition and intelligence of Alzheimer’s patients through the stimulation and interaction of music, Tai Chi, and other movement arts including dance. The film will be distributed to other Alzheimer units, convalescent homes, hospitals, doctors, nurses, all healthcare professionals, caregivers and family members of patients to educate and raise the consciousness about these positive and enlightening aspects of this disease.

Dance of the Forest: African Rhythm, Dance, and Song project description:

After 15 years of research and extensive teaching experience, Budhi Harlow has created *Dance of the Forest*, high-energy drumming, dancing and singing, from the magical forests of West Africa. This interactive program highlights the beauty, grace and dynamic energy of music and dance, giving young people a greater sense of self-confidence and connection to each other. *Dance of the Forest* creates a level playing field for children to express themselves while gaining skills essential to their success in school. From greater coordination to better timing, increased listening skills, team building and enhanced social skills. This program also addresses timely issues including environmental awareness and anger management and conflict resolution.

SONNEBLAUMA DANSCZ THEATRE PROJECTS

Presently, within the context of our larger vision, we develop our goals yearly in the context of a SonneBlauma Danscz Theatre Season. The schedule is set by the Artistic Director and the Executive Director with full support of the Board. Our 2010 SonneBlauma goals are as follows:

Marketing

- Increased presence on the web. Added a Facebook page, twitter account, a blog, keep website current
- Create a brochure
- New business cards

Fundraising

- Send out e-newsletters to keep community in the loop re: what we are doing.
- Updates to key funders, one on one, little successes along the way
- Exhaustive funding overview for S.B. for the Dance SOS Center Website – provides clear view of what is there and what to pursue.
- Grants research: Ford Foundation Space Grant, Pepsi Refresh, other
- Grants materials development. Update fundraising packet. Develop specific to grants
- Annual fundraising letter – sending in January now
- Private Patron Showing – We Heart our Patrons

Organizational

- Teach Co-Artistic Director how to do some of the tasks.
- Update Board Manual
- Create improved system for tracking in-kind donations
- Improve on organizing receipts – receipt binder labeling in-kind donations, refunded items, items FTF paid for directly
- Reorganize files
- Update Scrapbooks
- Complete financials
- Consider Annual Reports
- Organize computer files and email folders

Performance Programming

- Continue fostering developing relationships
 - Pasadena Dance Festival: west coast
 - Kim T. Davis, Kerstin Stuart, other alumni
 - Chop Shop Festival: pacific north west
 - Women on the Way Festival: west coast

- Celebrate Dance: west coast
 - S.F. "The Garage": west coast
 - Von Ussar Productions: regional
 - ProForma Productions: international
- Continue fostering existing relationships
 - Santa Barbara Dance Alliance New Works, Dance Day: west coast
 - UCSB Annual Alum Showing (hoping): west coast
 - MAX10: west coast
 - White Wave: east coast
 - SpectorDance: west coast
 - NECTAR: west coast
 - Dance Anywhere Project: international
 - Sylvia White Gallery: 5x5x5: west coast
 - Istanbul: international
- Continue sending applications
 - Pasadena
 - Seattle
 - San Francisco
 - New York

Community Service

- Santa Barbara Dance Alliance: Web support – help them help themselves, get them trained
- Dance SOS Center Development
 - Website
 - Interview series with Major League Dance Companies
 - Research and getting others involved
- UCSB Dance Alumni Reunion Organizing Committee
 - Reunion Organization
 - Implement new programs
 - Create and maintain website
- Cal Arts curriculum development
- Fusion Dance Company – Public Relations Director
- Art Farm beginnings – site visit with S.K. to possible location
- Master Class at SBCC

Creative Work

Continue to go with the flow of what emerges on a daily basis adopting Robby Barnett's philosophy of saying "yes" to opportunity.

- Showings
 - SonneBlauma and guests Rubans Rouge Dance
 - SonneBlauma and guest Robert Salas
- Workshops
 - San Francisco, Kerstin Stuart hosts
- Film/Video
 - Sojourner/Misa collaborations. Submit to film festivals
- Experimental Work
 - Fasebook Performance Project: international

- Perceptions of Performance in Guerilla Spaces: Met, MOMA other museums, supermarkets, open spaces: international
 - Online downloadable dances – written directions: international
 - Flash slo mo dance: local
 - Dance Anywhere Project: local
- Performance Art
 - John White 5x5x5 - Ventura
 - SBDA Dance Day
- Contemporary Dance performances
 - SBDA New Works Concert – Santa Barbara
 - COOL New York Dance Festival – New York
 - NECTAR – Santa Barbara
 - UCSB Alumni Showing – Santa Barbara
 - SBCC show @ Center Stage – Santa Barbara
 - 1st Thursdays: Process & Performance - Granada Theater – Santa Barbara
 - MAX10: Electric Lodge – Venice Beach
 - The Fusion Dance Company Annual show – invitation – Santa Barbara
 - Monterey Dance Festival - Monterey
 - Mix Match Festival: Electric Lodge – Venice Beach
- Projects: generating new work
 - Misa & Jo project (on burner)
 - Carla & Misa project – could lead to working with vocal group, tour, travel (actively working)
 - Kara & Misa project (actively working)
 - Misa & Celeste project (on burner)
 - Justine & Misa project (on burner)
 - S.K.is working with Misa (actively working)
 - Misa started new solo for herself (actively working)
- Repertory
 - Reviving: Gypsy Dreams, Nadar, Grit, Under No Certain Circumstances, Le Jardin Rouge
 - Keeping current: Ranunculus, Lucky Ducks
- Auditions & dancer recruiting
 - Annual master class at U.C.S.B.
- In other people's work
 - Keigwin + Company

Measuring Success

Our success, in part, is qualitatively measured through review and discussion of the following questions.

Did we complete the projects we set out to complete with a high degree of excellence in a timely fashion?
Did each person involved carry through with their strategies in a fashion which reflects our mission/vision/values?

What was the feedback of those that we served? Was it positive? What were the criticisms?

Our success, in part, is quantitatively measured by the demographics of the people we serve. We are in the process of refining the ways in which we gather demographic information.

What is a nonprofit?

Nolo answers the question what is a nonprofit as follows:

“A nonprofit corporation is a corporation formed to carry out a charitable, educational, religious, literary, or scientific purpose. A nonprofit corporation doesn't pay federal or state income taxes on profits it makes from activities in which it engages to carry out its objectives. This is because the IRS and state tax agencies believe that the benefits the public derives from these organizations' activities entitle them to a special tax-exempt status.

The most common federal tax exemption for nonprofits comes from Section 501(c)(3) of the Internal Revenue Code, which is why nonprofits are sometimes called 501(c)(3) corporations.”

<http://www.nolo.com/article.cfm/objectID/A6D25766-61E1-4179-8299F2726E320A5A/111/262/FAQ/>

Legal Description:

The Future Traditions Foundation is a 501 (c) 3. Documents which help to define this in legal terms are our:

- Articles of Incorporation
- IRS letter granting 501(c)(3) status

Please review our Articles of Incorporation and IRS letter granting 501 (c) (3) status.

ARTICLES OF INCORPORATION OF THE FUTURE TRADITIONS FOUNDATION A CALIFORNIA PUBLIC BENEFIT CORPORATION

ONE: The name of this corporation is The Future Traditions Foundation.

TWO: This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes. The specific purposes for which this corporation is organized are to make charitable and educational provision of art in all mediums of expression.

THREE: The name and address in the State of California of this corporation's initial agent for service of process is:

Misa Miele Mandigo Kelly
xxxxxx Santa Barbara, CA 93105.

FOUR: (a) This corporation is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

(b) Notwithstanding any other provision of these Articles, the corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (2) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

(c) No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of, or in opposition to, any candidate for public office.

FIVE: The names and addresses of the persons appointed to act as the initial Directors of this corporation are:

Name	Address
<i>D.N.H</i>	<i>xxxxxxx Santa Barbara, CA 93110</i>
<i>T.H.</i>	<i>xxxxxxx San Francisco, CA 94115</i>
<i>Misa M.M. Kelly</i>	<i>xxxxxxx Santa Barbara, CA 93105</i>
<i>Sarah Wingren</i>	<i>xxxxxxx Ventura, CA 93003</i>

SIX: The property of this corporation is irrevocably dedicated to charitable (and/or educational) purposes meeting the requirements of Section 214 of the California Revenue and Taxation code. No part of the net income or assets of the organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.

On the dissolution or winding up of the corporation, its assets remaining after payment of, or provision for payment of, all debts and liabilities of this corporation, shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable (and/or educational) purposes meeting the requirements of Section 214 of the California Revenue and Taxation code and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

Date: March 26, 1998

T.H., Director

D.N.H., Director

Misa M.M. Kelly, Director

Sarah Wingren, Director

We, the above-mentioned initial directors of this corporation, hereby declare that we are the persons who executed the foregoing Articles of Incorporation, which execution is our act and deed. (signatures on original documents)

T.H., Director

D.N.H., Director

Misa M.M. Kelly, Director

Sarah Wingren, Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date **APR 10 2003**

FUTURE TRADITIONS FOUNDATION
2911 LA COMBADURA ST
SANTA BARBARA, CA 93105

Employer Identification Number:
77-0486763

DLN:
17053053721043

Contact Person:
MICHAEL A LUDWIG ID# 31470

Contact Telephone Number:
(877) 829-5500

Our Letter Dated:
November 1998

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

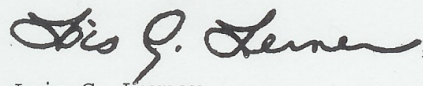
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FUTURE TRADITIONS FOUNDATION

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Lois G. Lerner". The signature is fluid and cursive, with a small mark at the end.

Lois G. Lerner
Director, Exempt Organizations

Letter 1050 (DO/CG)

History

The Future Traditions Foundation received its 501 (c) 3 status in 1998. Following is a timeline for projects we have undertaken and completed which will provide you with an overview of our history.

YEAR ONE: 1998

Projects:

Center Stage Theatre: "Collective, Choreographic Dreams"

A collaborative showing of choreographic work and installation art created and produced by Santa Barbara Artists at Center Stage Theatre. Please see project report for additional detail.

Music Academy of the West: "Islands of Joy"

Presentation of the Raga Kings first concert. Artists involved were S.K. (piano), Montino Bourbon (sarod), and Greg Johnston (tablas). Please see files for project program, press, etc.

California Arts Council Grant

Receipt of a CAC grant for assistance in producing "Collective, Choreographic Dreams"

YEAR TWO: 1999

Projects:

Ajiva Dance Theatre/Plexus: Umbrella Services, Costume Subsidy, Space Subsidy

Provision of free umbrella services to Ajiva/Plexus dance theatre receiving and disbursing contributions appropriately. Offering support to the dance company by providing funds for costumes and rehearsal space. Primary contact was Susan Shaberman.

Space Subsidy Grant: SB County Arts Commission

Receipt of a grant from the Santa Barbara County Arts Commission that was disbursed to local choreographers for rehearsal space subsidization. The project was intended to assist in the preservation of a Santa Barbara dance studio in danger of closure due to lack of sufficient funds to maintain the space.

Adopt a Dancer

Exploration of creating a program that would market professional dancers to professional athletes. Worked with ballet dancer Mariko Crane and Michelle Knudsen on an artist mentorship program that explored this possibility. Note: 5,548 hours of training to obtain the professional training necessary to become a professional dancer.

Raga Kings

Presentation of the musical group the Raga Kings at the Unitarian Church. Please see files for records.

Golden Gifts Program

Provided complimentary tickets to those in need at Transition House and the Banana Bungalow.

Letters to the City Council re: dance space needs.

YEAR THREE: 2000

Tongue:

Produced a one week workshop taught by Stephanie Gilliland and Holly Johnston. The workshop concluded with a performance in what was then Santa Barbara's "Studio B". Performers included: Stephanie Gilliland, Holly Johnston, Misa Kelly,

Space Subsidies

Provided free space to local choreographers in interest of preserving an endangered studio space, Studio B.

YEAR FOUR: 2001

Dreams in Motion

Provision of free umbrella services and consulting services to Shari Brookler.

Santa Barbara County Arts Commission Grant:

Obtainment of a grant applied towards Shari Brookler's Dreams in Motion Project.

YEAR FIVE: 2002

Dreams in Motion

Continued provision of free umbrella services and consultation to Shari Brookler.

YEAR SIX: 2003

Center Stage Theatre

SonneBlauma Danscz Theatre's participation in the SBDA's New Works Concert. World premiere of Gypsy Dreams. Choreography by Misa Kelly. Performance & costuming by Shari Brookler. Music by Iva Bittova.

Dreams in Motion

Continued provision of free umbrella services and consultation to Shari Brookler.

Endangered Species

Production of a dance concert at Center Stage Theatre. Produced by S.K. & Juliana Bertelson.

Solvang: Danish-American Dreamland

Free umbrella services to Ethan Turpin's American Dreamland project.

YEAR SEVEN: 2004

Endangered Species

Production of a dance concert at Center Stage Theatre. Produced by S.K. & Juliana Bertelson.

The Travelling Brick Show

SonneBlauma Danscz Theatre collaboration with Open Spaces Dance Collective. Performances at the Mission Gardens, the farmer's market, State Street, & Cabrillo Boulevard.

Unitarian Church: Open Spaces

SonneBlauma Danscz Theatre collaboration with Open Spaces Dance Collective. Performance and installation art presented at the Santa Barbara Unitarian Church.

YEAR EIGHT: 2005

Center Stage Theater

SonneBlauma Danscz Theatre's participation in the SBDA's Works Concert. World premiere of Cachao's Galvanized Trash Receptacle. Choreography, performance, and costuming by Misa Kelly. Music by Cachao.

Company Auditions

SonneBlauma Danscz Theatre holds company auditions on May 5th.

Company Newsletter

SonneBlauma Danscz Theatre publishes its first newsletter.

New Works Audition

SonneBlauma Danscz Theatre is accepted into the SBDA New Works concert.

YEAR NINE: 2006

Center Stage Theatre

SonneBlauma Danscz Theatre's participation in the SBDA's New Works Concert January 27, 28 & 29. World Premiere of Twang. Performed by Joanna Nobbe, A.C., Misa Kelly, Colleen Bialas, and Devyn Duex. Music by S.K.. Costuming by A.C..

Music Academy of the West

Production of the First Annual Rhapsodies for Humanity & Glorious Beings Award Concert. Award granted to Robert and Barbara Muller. April 14, 2006. Presented by Frank K. Kelly

Monterey Dance Festival

*SonneBlauma Danscz Theatre travels to Monterey to perform in the Monterey Dance Festival May 2006
Performance of Twang*

Company Newsletter

SonneBlauma Danscz Theatre publishes its second newsletter. May and June.

Auditions

*SonneBlauma Danscz Theatre holds company auditions
August 2006: A.C., Natalie van Zelm, Phil Taylor, Apricot Capos, Marcos Duran, Taniel Naxon, S.K., & Misa Kelly company members.*

Master Class: Danah Bella

Danah Bella leads a master class in contemporary dance at the Montecito School of Ballet on August 1st.

Master Class: G.M.

G.M. leads a master class in restorative dance on August 15th at the Montecito School of Ballet

One Day Dances

SonneBlauma Danscz Theatre produces its first One Day Dance project on August 26th. Day involves group engaging with Sojourner Kincaid Rolle's poetry writing workshop participants.

Get Inspired

SonneBlauma Danscz Theatre presents Paul Livingstone in Get Inspired at Center Stage Theater on September 2nd.

Chopin to Segal

SonneBlauma Danscz Theatre presents S.K. and Panzumo in an evening of classical western, fusion, and African music on September 16th at the Music Academy of the West.

Master Class: Christopher Pilafian

Christopher Pilafian leads a contemporary "Muller" technique class on October 17th at the Montecito School of Ballet.

Master Class: Susan Gingrasso

Susan Gingrasso, Language of Dance ® Specialist, leads a master class in Language of Dance at the Montecito School of Ballet.

From Chopin to Senegal 2

SonneBlauma Danscz Theatre presents S.K. and Panzumo in an evening of classical western, fusion, and African music on November 11th at the Music Academy of the West.

Master Class: Danah Bella

Danah Bella of d a n a h b e l l a DanceWorks leads a contemporary dance master class on December 26th.

YEAR TEN: 2007

Center Stage Theatre: Lion's Fire

*SonneBlauma Danscz Theatre's Misa Kelly premiere's Lion's Fire as a part of the SBDA New Works concert. January 11, 12, 13
Performed by: Misa Kelly, Marcos Duran, Taniel Naxon, Natalie van Zelm, & A.C..
Music by S.K.. Costumes by A.C..*

Master Class: Holly Johnston

Holly Johnston of Ledges and Bones Dance Project leads a contemporary dance master class on February 3rd at Arts Alive!

Master Class: Ms. Condodina

Ms. Condodina, professor emeritus of U.C.S.B. department of dance leads a master class in performance techniques on February 20th at the Montecito School of Ballet.

Master Class: G.M.

G.M., master body worker and tai chi teacher leads a master class in restorative dance on March 20th at the Montecito School of Ballet.

Music Academy of the West

S.K. in Concert at the Music Academy of the West on April 21st.

Studio Showing at the Montecito School of Ballet

SonneBlauma Danscz Theatre showing of works-in-progress and repertory on May 15th at the Montecito School of Ballet.

Master Class: Stephanie Nugent

Stephanie Nugent of Nugent Dance leads a master class in contact improvisation on May 19th

Studio Showing at the Montecito School of Ballet

SonneBlauma Danscz Theatre showing of works-in-progress and repertory on May 20th at the Montecito School of Ballet.

Music Academy of the West

S.K., Ray Tischer and Panzumo perform Circle of Chi: From Chopin to Senegal at the Music Academy of the West on May 25th

Master Class: Susan Gingrasso

Susan Gingrasso, professor emeritus of UWSP department of dance leads a master class in the language of dance on June 3rd.

Monterey Dance Festival

SonneBlauma Danscz Theatre performs the world premiere of Le Jardin Rouge at the Monterey Dance Festival on July 29th at Spector Dance. Choreography by Misa Kelly, performances by K.L. and Gwenna Devries, music by Misa and S.K., costumes by A.C..

Master Class: Carol Ann Manzi

Internationally acclaimed soprano Carol Ann Manzi leads a master class in the Color of Sound on August 5th at the Music Academy of the West.

Master Class: Christina Tague

Christina Tague leads a master class in Shinui on September 11th at the Montecito School of Ballet.

Muddy Waters:

SonneBlauma Dancz Theatre company members show visual art at Muddy Waters café during the month of November.

The Istanbul Exchange:

SonneBlauma Danscz Theatre and Joanna Nobbe perform at the Montecito School of Ballet December 1st & 2nd.

Master class: Megwynn White

Megwynn White leads a master class in Yamuna Body Rolling at the Montecito School of Ballet on December 4th.

Photo Shoot with Am Wu

See website for images. Photos used for Santa Barbara Dance Alliance promotional materials. One photo was used for the poster and program cover for the show.

YEAR ELEVEN: 2008

Center Stage Theatre

January 11, 12, 13 SonneBlauma Danscz Theatre participates in the SBDA New Work's concert. Performance of Le Jardin Rouge. Choreography by Misa Kelly, performances by K.L. & Gwenna Devries, Music by Misa & S.K., costumes by A.C.. See files for program, DVD of performance, flyers, press.

Diavolo Theater: 3 Cities: 3 Choreographers

April 5th SonneBlauma Danscz Theater presents Misa Kelly's choreography (Gypsy Dreams performed by Erika Kloumann; Le Jardin Rouge performed by A.C. and K.L., My Flame Knows to Swim the Cold Waters performed by K.L.) in conjunction with choreographers Kerstin Stuart and Louie Cornejo as a part of the 3 Cities: 3 Choreographers project. See files for program.

Shall We Dance: 3 Cities: 3 Choreographers

April 18th SonneBlauma Danscz Theater presents Misa Kelly's choreography (Gypsy Dreams performed by Erika Kloumann; Le Jardin Rouge performed by A.C. and K.L., My Flame Knows to Swim the Cold Waters performed by K.L.) in conjunction with choreographers Kerstin Stuart and Louie Cornejo as a part of the 3 Cities: 3 Choreographers project. See files for program/press

Project 418: 3 Cities: 3 Choreographers

April 19th SonneBlauma Danscz Theater presents Misa Kelly's choreography (Gypsy Dreams performed by Erika Kloumann; Le Jardin Rouge performed by A.C. and K.L., My Flame Knows to Swim the Cold Waters performed by K.L.) in conjunction with choreographers Kerstin Stuart and Louie Cornejo as a part of the 3 Cities: 3 Choreographers project. See files for program

Center Stage Theater: 3 Cities: 3 Choreographers

May 25th SonneBlauma Danscz Theater presents Misa Kelly's choreography (Gypsy Dreams performed by Erika Kloumann; Le Jardin Rouge performed by A.C. and K.L., My Flame Knows to Swim the Cold Waters performed by K.L.) in conjunction with choreographers Kerstin Stuart and Louie Cornejo as a part of the 3 Cities: 3 Choreographers project. See files for program, press, DVD of concert by Penny Little.

Amy Fritzler

Community service. Assist Amy Fritzler in the production of her summer modern dance series.

Joanna Nobbe

Community service. Assist Joanna Nobbe in the production of her summer Improvisational Lab workshop.

Studio Showing

September 21st showing of choreography by Misa Kelly. Le Jardin Rouge danced by K.L. and A.C.. My Flame Knows to Swim the Cold Waters performed by K.L.. Gypsy Dreams performed by A.C.. Something Sweet performed by K.L., Jacque Wiley & Melissa Block. Additionally showed choreographic process and work in progress phrases for a new work.

Tour to Istanbul

September 27th 2 Cities: 2 Choreographers at AFL Kültür Merkezi. SonneBlauma Danscz Theatre shares a show with Sinan Temizalp of Meditative Dance. See files for video documentation & poster.

September 28th: SonneBlauma Danscz Theatre lecture/demonstration at Çati Dans. See files for DVD of event. SonneBlauma Participants include Misa and S.K., A.C. & K.L.. See files for DVD documentation.

September 29th-October 3rd: SonneBlauma Danscz Theatre presents workshop. Workshop facilitated by Misa Kelly, A.C., K.L. and documented by S.K.. See files for mini-Dv documentation.

Moorpark College Performances

November 20, 21, 22, 23 performances in Moorpark College's "Speaking Movement" Dance Concert. Performances by K.L. & A.C.. Choreography by Misa Kelly. See files for program.

Moorpark College Master Class

November 22nd master class facilitated by Misa Kelly, A.C. & K.L..

Matt Nelson Master Class

November 25th. Master class led by Matt Nelson held at the Montecito School of Ballet.

Two Photo Shoots with Am Wu

Spring and summer photo shoots with Am Wu. See website for images. Spring photo shoot used for the 3 Cities: 3 Choreographers photo shoot. Helped in getting good press coverage. One shot used as cover shot for LA Yoga Magazine. Summer photo shoot used for Santa Barbara Dance Alliance's 2009 New Works concert.

Umbrella Project: Alzheimer's Art Project

Alzheimer's Arts project description:

Future Traditions Foundation is creating a documentary film about Alzheimers and Dementia patients residing at Villa Alamar. The documentary is to demonstrate the wisdom, highly developed intuition and intelligence of Alzheimer's patients through the stimulation and interaction of music, Tai Chi, and other movement arts including dance. The film will be distributed to other Alzheimer units, convalescent homes, hospitals, doctors, nurses, all healthcare professionals, caregivers and family members of patients to educate and raise the consciousness about these positive and enlightening aspects of this disease.

Umbrella Project: Dance of the Forest: African Rhythm, Dance, and Song project description:

After 15 years of research and extensive teaching experience, Budhi Harlow has created *Dance of the Forest*, high-energy drumming, dancing and singing, from the magical forests of West Africa. This interactive program highlights the beauty, grace and dynamic energy of music and dance, giving young people a greater sense of self-confidence and connection to each other. *Dance of the Forest* creates a level playing field for children to express themselves while gaining skills essential to their success in school. From greater coordination to better timing, increased listening skills, team building and enhanced social skills. This program also addresses timely issues including environmental awareness and anger management and conflict resolution.

Types of Boards of Directors

Our Board is a working Board which means that we not only engage in strategic planning but we focus on the day-to-day matters of running the organization. It may very well be that we evolve into a “policy” Board where we will focus on strategic matters and have the funding to pay others to take care of the day-to-day activity. If we were ever to become large then we would have small executive committees and members with “big names” that will give us credibility with funders.² In the interim, the Board of Directors, volunteers, and the Executive Director carry out all of the work necessary to run the organization. Everything from posting an envelope, making a bank deposit, keeping the Board Manual current, to organizing a reception. All positions are presently volunteer positions.

Roles and Responsibilities

Board Member

1. Attends the three regular board meetings per annum, related meetings, and participates in an annual Board training seminar.
2. Makes serious commitment to participate actively in committee work.
3. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
4. Stays informed about committee matters, prepare themselves well for meetings, and reviews and comments on minutes and reports.
5. Gets to know other committee members and builds a collegial working relationship that contributes to consensus.

² “Some people believe in life stages of Boards, including that they 1) start out as “working” Boards where members focus on day-to-day matters in addition to strategic matters, 2) evolve to “policy” Boards where members focus mostly on strategic matters, and 3) eventually become large, institutionalized Boards that often have small executive committees and maybe many members some of which are “big names” to gain credibility with funders or investors.” Quoted from:

<http://www.managementhelp.org/boards/boards.htm>

6. Is an active participant in the committee's annual evaluation and planning efforts.
7. Participates in fundraising for the organization.
8. Uses active listening skills, mediation, council circles, and conflict management to foster a culture of peace.
9. Is punctual to all activities & responds
10. Responds to all correspondence in a timely fashion.

Major Responsibilities of Board of Directors

BoardSource, in their booklet "Ten Basic Responsibilities of Nonprofit Boards", itemize the following 10 responsibilities for nonprofit boards.

1. Determine the Organization's Mission and Purpose
2. Select the Executive
3. Support the Executive and Review His or Her Performance
4. Ensure Effective Organizational Planning
5. Ensure Adequate Resources
6. Manage Resources Effectively
7. Determine and Monitor the Organization's Programs and Services
8. Enhance the Organization's Public Image
9. Serve as a Court of Appeal
10. Assess Its Own Performance

President

Our bylaws, in part, state the roles and responsibilities of the President as follows:

"The President shall be the chief executive officer of the corporation and shall, subject to the control of the Board of Directors, supervise and control the affairs of the corporation and the activities of the officers. He or she shall perform all duties incident to his or her office and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. Unless another person is specifically appointed as Chairperson of the Board of Directors, he or she shall preside at all meetings of the Board of Directors. If applicable, the President shall preside at all meetings of the members. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she

shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors.”

Vice President

As stated in our bylaws:

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

Additional information: (under development)

The following description was adapted from materials from BoardSource. Note that materials apply to both for-profit and nonprofit unless otherwise noted.

This position is typically successor to the Chair position. In addition to the responsibilities outlined in the Committee Member job description, this position:

1. Is a member of the Board
2. Performs Chair responsibilities when the Chair cannot be available
3. Reports to the Board's Chair
4. Works closely with the Chair and other staff
5. Participates closely with the Chair to develop and implement officer transition plans.
6. Performs other responsibilities as assigned by the Board.

Treasurer

Using language from SECTION 9 of the Future Traditions Foundation’s bylaws: “subject to the provisions of these Bylaws relating to the "Execution of Instruments, Deposits and Funds," the Treasurer shall:

Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.

Receive, and give receipt for, monies due and payable to the corporation from any source whatsoever.

Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.

Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.

Exhibit at all reasonable times the books of account and financial records to any director of the corporation, or to his or her agent or attorney, on request therefor.

Render to the President and directors, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the corporation.

Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.

In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.”
Additional Information: (under development)

The following description was adapted from materials from the National Center for Nonprofit Boards.

1. Is a member of the Board
2. Manages finances of the organization
3. Administrates fiscal matters of the organization
4. Provides annual budget to the board for members' approval
5. Ensures development and board review of financial policies and procedures

Secretary

Using the language of SECTION 8 of our bylaws the Secretary shall:

“Certify and keep at the principal office of the corporation the original, or a copy of these Bylaws as amended or otherwise altered to date.

Keep at the principal office of the corporation or at such other place as the board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors and of members, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof.

See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

Be custodian of the records and of the seal of the corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the corporation under its seal is authorized by law or these Bylaws.

Keep at the principal office of the corporation a membership book containing the name and address of each and any members, and, in the case where any membership has been terminated, he or she shall record such fact in the membership book together with the date on which such membership ceased.

Exhibit at all reasonable times to any director of the corporation, or to his or her agent or attorney, on request therefore, the Bylaws, the membership book, and the minutes of the proceedings of the directors of the corporation.

In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.”

The following description was adapted from materials from the National Center for Nonprofit Boards. Note that materials apply to both for-profit and nonprofit unless otherwise noted.

1. Is a member of the Board
2. Maintains records of the board and ensures effective management of organization's records
3. Manages minutes of board meetings
4. Ensures minutes are distributed to members shortly after each meeting
5. Is sufficiently familiar with legal documents (articles, by-laws, IRS letters, etc.) to note applicability during meetings

Executive Director

The Executive Director is accountable to the Board of Directors and is responsible for carrying out the following activities.

- Coordinates volunteers
- Maintains electronic and hard copy files
- Maintains the accounting in Quicken
- Reconciles bank statements
- Creates year end financials
- Maintains & distributes Board of Directors contact information
- Makes bank deposits
- Maintains banking binders
- Fundraising
- Coordinates Board of Directors Meetings
- Sends out donor thank you letters
- Creates and maintains educational literature
- Oversees umbrella projects
- Grant writing
- Grants research
- Creates and disburses Executive Director reports

- Maintains website
- Brainstorming
- Maintains donor log
- Research and development
- Mediation
- Coordinates retreats and training sessions
- Prepares for and hosts receptions
- Creates and maintains operational manual
- Maintains office supply inventory
- Purchases office supplies & capital
- Maintains state tax-exempt status through bi-yearly payments
- Maintains office equipment
- Tracks in-kind donations
- Networking

SonneBlauma Company Manager & Artistic Director

The Company Manager/Artistic Director reports activities to the Executive Director and carries out the following tasks.

- Maintains website
- Maintains email contact list
- Creates & disburses post rehearsal memos
- Fundraising
- Company class preparation
- Facilitates company class
- Creates company class music mixes
- Maintains video documentation
- Coordinates and facilitates auditions
- Coordinates and facilitates rehearsals
- Coordinates and facilitates workshops
- Marketing
- Dance and Music event production
- Project development and implementation
- Brainstorming
- Creates and disburses flyers
- Coordinates photo shoots
- Creates and disburses newsletters
- Creates and disburses e-vites
- Mediation
- Coordinates company member meetings
- Coordinates travel
- Choreographs
- Composes music
- Costume design and construction
- Prepares for and hosts receptions
- Networking
- Volunteers services to other arts organizations
- Maintains & distributes company member contact information
- Creates and disburses press releases & photos

- Creates production websites
- Oversees dancers and their responsibilities
- Works with collaborators on projects
- International development

SonneBlauma: Dancers

- Attend company class
- Attend rehearsals
- Perform
- Sign in for each class/rehearsal
- Help to get the word out about the company
- Assist in fundraising
- Add funds to the Kitty each rehearsal
- Assist in costume design/construction and lighting design
- Offer their ideas and input about the company
- Serve as a role model to dancers in the community
- Co-facilitate company class
- Provide moral support to the Artistic Director and Company Manager
- Contribute music for class music

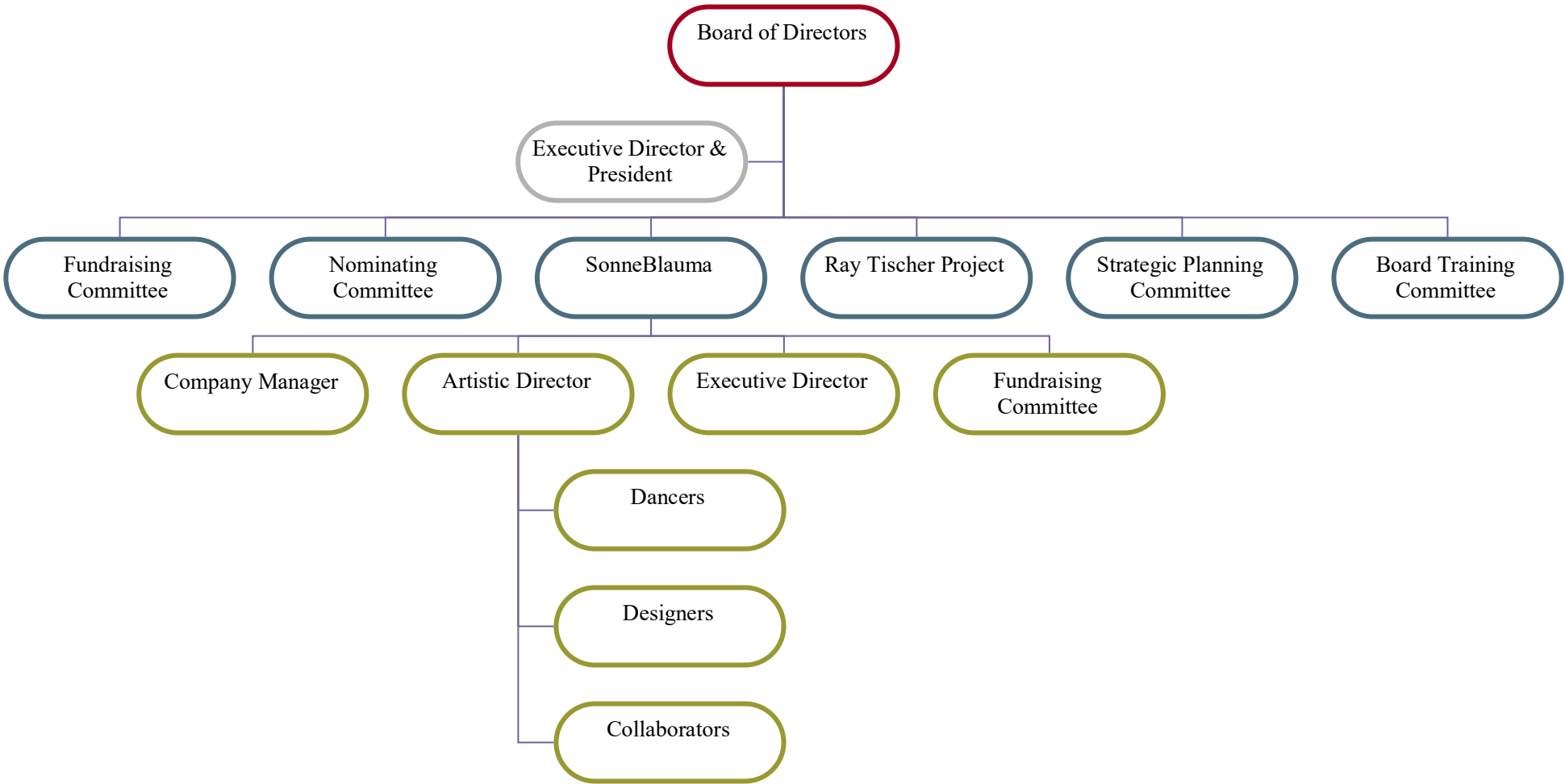
SonneBlauma: Rehearsal Director

- Assists Artistic Director in facilitating rehearsal
- When the Artistic Director is not present at rehearsals steps in and fulfills the functions of the Artistic Director.
- Assists in class set up and take down

SonneBlauma: Faculty

- Prepares for teaching class
- Ensures that liability waivers are signed by all present and that new liability waivers are filled out and filed properly
- Facilitates class in a fashion that harmonizes with our mission, vision, and values
- Creates a safe container & teaches at a level appropriate for the class

Organizational Chart



Communication & Active Listening Skills

In that our organization values peace and peacemaking processes all board members are expected to cultivate and use effective listening skills, be able to participate in a council circle, and be willing to take part in a mediation process for educational purposes as well as in event mediation is needed. One will receive training in these techniques at Board meetings and also at Board Training Seminars.

Active Listening

Following are tips for being a good listener from infoplease.com.

<http://www.infoplease.com/homework/listeningskills1.html>

1. Give your full attention on the person who is speaking. Don't look out the window or at what else is going on in the workspace.
 2. Make sure your mind is focused, too. It can be easy to let your mind wander if you think you know what the person is going to say next, but you might be wrong! If you feel your mind wandering, change the position of your body and try to concentrate on the speaker's words.
 3. Let the speaker finish before you begin to talk. Speakers appreciate having the chance to say everything they would like to say without being interrupted. When you interrupt, it looks like you aren't listening, even if you really are.
 4. Let yourself finish listening before you begin to speak! You can't really listen if you are busy thinking about what you want say next.
 5. Listen for main ideas. The main ideas are the most important points the speaker wants to get across. They may be mentioned at the start or end of a talk, and repeated a number of times. Pay special attention to statements that begin with phrases such as "My point is..." or "The thing to remember is..."
 6. Ask questions. If you are not sure you understand what the speaker has said, just ask. It is a good idea to repeat in your own words what the speaker said so that you can be sure your understanding is correct. For example, you might say, "When you said that no two zebras are alike, did you mean that the stripes are different on each one?"
 7. Give feedback. Sit up straight and look directly at the speaker. Now and then, nod to show that you understand. At appropriate points you may also smile, frown, laugh, or be silent. These are all ways to let the speaker know that you are really listening.
- Remember, you listen with your face as well as your ears!

Mediation

The mediation model we follow is that taught by Ken Cloke of the Center for Dispute Resolution in Santa Monica California. Please visit Ken's website at www.kennethcloke.com. Our co-founder, Misa Kelly, is certified in this technique.

Council Circles

This internet resource provides a good outline of the council circle process that we use. Board member A.C. facilitates our council circles.

<http://www.peacemakercommunity.org/zp/circles/starting/council.htm>

Our Board

In that we so highly value our relationships understanding a little about our Board members will not only familiarize you with who we are, but will enable you to gain a better understanding of who you are in relation to the Board. We look forwards to integrating your biography into this Board Manual.

- Board Member Bios:

- G.M.: G.M. studied Polarity, Gestalt and Metaphysics at Holden High School. G.M. practiced and taught a variety healing arts including Swedish Massage, Shiatsu, Polarity, Deep Tissue, Symbol Linking Therapy and Breema. Has studied Tai Chi with Fong Ha and has been teaching Tai Chi since 1980. His experience in movement arts led him to perform for two years with the Pupae Lingua Bhuto Performance group, danced in an opera, "The Leap Over The Shadow", under the dance direction of Rebecca Stenn. Since the mid-90's, G.M. has been working in the mental health system in various capacities, first as an undergraduate and an Emergency Counselor in the MISC system. Following his Masters Degree in Counseling Psychology, with an emphasis in Depth Psychology, G.M. works for Child Abuse Listening and Mediation, past six years as an Intensive In-Home therapist for CALM in Santa Barbara.
- S.K.: (under development)
- Misa Kelly: Misa Kelly is the co-founder of The Future Traditions Foundation & serves as its Executive Director. She is also the founder, Artistic Director, and Company Manager of SonneBlauma Danscz Theatre. She holds a B.A. in dance and business economics from U.C.S.B. and an M.F.A. from California Institute of the Arts. Kelly has received awards and honors in the arts and in the field of ombudsing. She is a certified mediator, a Women's Economic Ventures graduate, and has worked in both the academic and long term care ombudsman fields. In addition to her work with the Foundation and SonneBlauma Danscz Theatre she holds a day job with a local law firm working in an administrative capacity. She enjoys dancing, gardening, travelling, drawing, and learning new things.
- A.C.: (under development)
- K.L.: K.L. joined *SonneBlauma Danscz Theatre* in 2006. She serves the company as faculty, rehearsal director, and performer. K.L. received a dual bachelor's of science degree in Dance and Psychology from the University of Wisconsin-Stevens Point. She has studied dance at the American College Dance Festival, spent a summer training at the American Dance Institute in Rockville, Maryland, and the Arlington Center Dance Company in Arlington, VA. She has choreographed and performed in several dance pieces in Stevens Point, WI. In December of 2006, K.L. spent a month in Mae Sai, Thailand, teaching dance and english to at-risk youth. For more information, please visit www.depdc.org. K.L. now teaches Yoga and Dance at the Santa Barbara Athletic Club, as well as Jazz, Modern, and Conditioning classes at Dance Unlimited in Goleta, CA. She is a certified

group fitness instructor through AFAA, and a certified personal trainer through ACSM.

When We Meet & Follow Up

We show up, show up on time, and bring our thinking caps with us to our regular meetings the first Friday of January, June, and September. A quorum is needed in order for a meeting to be held. If a quorum can not be present at a regularly scheduled meeting the meeting is re-scheduled by the Executive Director to a date when a quorum can be present. Although we prefer Board members be present physically at Board of Directors meetings, we do, when needed, allow for attendance via speaker phone. In addition to regular meetings “mini-meetings” are called as needed & dialog continues outside of regular meetings via telephone and email. Prior to and following all meetings there is a great deal of email correspondence that occurs. This is requisite reading. Upon receipt and reading of email correspondence board members send an electronic reply to the sender confirming they’ve read the email and have filed the email electronically for future reference. A weekly memo is sent out to the group by the Executive Director helping us all stay on the same page. If you have information you’d like to send out to the group, if it isn’t an emergency, please send it to the Executive Director for enclosure in the weekly memo. This helps us manage the flow of information easily.

What we do

The meeting is called by the President. If the President is not present it is called to order by the Vice President. The board is expected to use active listening skills during the course of the meeting. The person who calls the meeting to order facilitates the meeting which follows the following structure.

1. The meeting is called to order.
2. The minutes from the last meeting are reviewed and approved.
3. SonneBlauma Danscz Theatre and Future Tradition Foundation’s Ideal Scenes are read.
4. The Treasurer gives a financial report.
5. The Executive Director gives his/her report to the Board which includes but is not limited to: reporting activities that have occurred since the last meeting, reporting activities on the horizon, bringing to the table items for the Agenda. Further items are placed on the agenda.
6. Committee Member reports are given.
7. Agenda is reviewed with items added as needed. The agenda is addressed, the Board engages in brainstorming & strategic planning, task lists are created for each Board meeting, & any items left by the end of the meeting are tabled for future consideration at the next meeting.
8. The meeting is adjourned by the President.

The secretary takes notes as does the rest of the Board. The secretary drafts the initial set of minutes and sends a preliminary set out to each Board member within 48 hours. Board members

review the work in progress and submit their own notes. The Executive Director collects notes and drafts minutes.

What we do in between meetings

There is always a lot of email correspondence and dialog after a board meeting related to the strategic planning, task lists, and topics discussed at the meeting. Each board member reads and responds to the correspondence in interest of moving things forward. Each board member is responsible for carrying out his/her task and communicates to the Executive Director the status of projects on a regular basis. The Executive Director, with the full support from the Board, carries out the day to day activities necessary to effectively manage the foundation. Board members respectively follow through with completing items on their task list. If a Board member is unable to carry through with completing a task he/she notifies the Executive Director at their earliest convenience and the task is reassigned.

Recruiting Board Members

http://www.help4nonprofits.com/NP_Bd_Recruit_Article.htm

Step One: decide who we are looking for

- Understanding of our community and its needs
- Passion for our cause
- Willingness to commit time for board meetings, committee meetings, planning sessions, special events
- Team player - works well in a group
- Someone who listens well, is thoughtful in considering issues
- Someone who has the skills that we need to create a diversified board and fill specific needs
- Someone who is good at brainstorming, is reliable, & follows through with tasks in a timely fashion
- Someone who is good at networking

Step Two: recruit a pool of applicants for each seat open

Plan A:

1. After the Board decides what they are looking for names are put out for consideration and the Board decides who should be asked to consider joining the Board. The referring Board Member should first be able to articulate why they think the prospect will fit the organization's qualifications criteria.
2. The Board decides who will approach the individual for consideration. The person recruiting him/her makes it clear that the organization will be interviewing more than one prospect for the open board seat, and that you'd like them to apply. Give the individual orientation literature (Appendix F) to look over.

Sample invitation:

“George, I’m on the XYZ Agency Board. We are talking to a number of prospects for the board seat we have open, and you’ve been mentioned as a great prospect. Our recruitment process includes a number of steps, including an interview with the Board Development Committee. Would you consider putting in an application?”

Plan B: Someone within the community asks to be on the Board. Put the word out! Networking, at events, on the website, ask others for ideas, etc.

Step Three: The Application Process - Get To Know Them as They Get to Know You

1. Fill out an application
2. Preliminary Orientation
 - a. Have the prospective Board member attend a Board meeting.
 - b. If there is continued expressed interest give the individual a tour of the office, discuss the responsibilities of being a board member, and give them a brief overview of the Board Manual.
3. Interview

Use the list of what we are looking for to interview the client.

Step Four: Now that you are on the Board

1. Attend a training seminar
2. Have the Board Member sign a contract formally taking on the responsibility of governing the Future Traditions Foundation, indicating that they’ve read the board manual and know what’s expected, & understands when the Board meets and how much time one is committing to be a member of the Board.
3. Disclosure of Conflict of Interest
4. Put them to work!

Following is our Board Member application as well as our Board Member contract for your perusal.

Future Traditions Foundation
Board of Directors Application

Name _____ Phone _____

Address _____

Email Address _____

Relevant Experience and/or Employment (attach a resume if relevant) _____

Why are you interested in our organization? _____

Area(s) of expertise/Contribution you feel you can make _____

Other volunteer commitments _____

Future Traditions Foundation
Board of Directors Contract

Date: _____

Name: _____

Please Initial the Following

1. I agree to familiarize myself with the Board manual. _____
2. I agree to attend Board meetings, functions, and annual training seminars. _____
3. I agree to use active listening skills, council circles, mediation, and other forms of conflict management in interest of fostering a culture of peace within the organization as well as within the communities we serve. _____
4. I agree to be prompt to all meetings, functions, and training seminars, and to stay for the duration of these sessions. _____
5. I agree to answer phone calls, read emails, and keep communication channels open. _____
6. I agree to carry out my roles and responsibilities to the best of my abilities. _____
7. I agree to follow through with tasks that I've volunteered to do in a timely fashion. _____
8. I agree to have a great time. _____

Comments

Signature: _____

Removing Board Members

It is our goal to do the best that we can to ensure that there is no need for removal of a Board member. We do so in three ways. First, we take extra care in the recruitment process to make sure the task is a good fit all around. Secondly, we make sure the Board member receives adequate Training. Thirdly, we have sound communication and conflict management systems in place which help us stay on track. If a situation occurs where we can not resolve a problem internally a neutral third party will be called in to help us resolve the issue at hand.

Our bylaws state that “Any officer may be removed, either with or without cause, by the Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this Section shall be superseded by any conflicting terms of a contract which has been approved or ratified by the Board of Directors relating to the employment of any officer of the corporation.”

In event a problem cannot be resolved, and a Board member needs to be removed, this shall be done by voting out the member.

Self Evaluation & Annual Board Training

On an annual basis the Board undergoes a self-evaluation process and conducts a Board Training Seminar. The seminar not only brings new board members up to speed but it enables the group to revisit the essentials. Following is a self-evaluation form and a sample Board Training Seminar agenda. The self-evaluation form is filled out prior to the Board Training seminar and is discussed at the seminar.

Future Traditions Foundation: Self Evaluation Form

	Considerations	5 Very Good	4 Good	3 Ave.	2 Fair	1 Poor
1	board has full and common understanding of the roles and responsibilities of a board					
2	board members understand the organization's mission and its products / programs					
3	structural pattern (board, officers, committees, executive and staff) is clear					
4	board has clear goals and actions resulting from relevant and realistic strategic planning					
5	board attends to policy-related decisions which effectively guide operational activities of staff					
6	board receives regular reports on finances/budgets, products/program performance and other important matters					
7	board helps set fundraising goals and is actively involved in fundraising (<i>nonprofit</i>)					
8	board effectively represents the organization to the community					
9	board meetings facilitate focus and progress on important organizational matters					
10	board regularly monitors and evaluates progress toward strategic goals and product/ program performance					
11	board regularly evaluates and develops the chief executive					
12	board has approved comprehensive personnel policies which have been reviewed by a qualified professional					
13	each member of the board feels involved and interested in the board's work					
14	all necessary skills, stakeholders and diversity are represented on the board					

Please list the three to five points on which you believe the board should focus its attention in the next year. Be as specific as possible in identifying these points.

- 1.
- 2.
- 3.
- 4.
- 5.

BOARD TRAINING AGENDA

Topic	Leader of This Section of Meeting	Length of Time (minutes)
Welcome	President	2
Review of Discussion Guidelines	Vice President	2
Introduction of Participants	Council style introduction of each Board Member & visitors facilitated by A.C.	5
Review of Agenda	Executive Director	5
Approval of the Minutes	Board of Directors	5
Finances	Financial report from Treasurer	
Review of progress towards goals since last B.O.D. meeting	Executive Director	5
Evaluation Form	Review of Board Evaluation Form & discussion	30
Break	Break	10 minutes
Overview of organization*	Volunteer Board Member reviews mission/vision/values, ideal scene, history Vote: update mission or not	5
Orientation to board manual*	Executive Director	55
Board Members	President – what we are looking for in board members and the recruitment process	15
Break	Break	10 minutes
Roles and responsibilities of Board	Volunteer Board Member reviews overview of roles and comparison of roles of board and staff.	15
Overview of board structure	Review of organizational chart	5
Overview of board operations*	Board chair reviews key points from bylaws and board policies, board operations calendar, sample committee work plans, and sample meeting agenda and minutes	15
Strategic planning & goals review	Board chair reviews format of plan, highlights from the plan and key points about status of implementation of the plan.	20
Administrative activities	For example, set the schedule for next year's board meetings, refine the board operations calendar, update the list of board members, vote for Board Members	10
Next steps	Executive Director poses reminders of upcoming activities and events	10
Closure	President	10

Advisory Council

Sample recruitment letter

Dear Melissa,

We would like to invite you to join the Advisory Council of the Future Traditions Foundation, SonneBlauma Danscz Theatre's non-profit. This Council consists of thoughtful community leaders who are passionate about our work and seek to enrich their lives through arts affiliated community service. We have tremendous admiration for the work you have done with and for SonneBlauma Danscz Theatre, are deeply impressed by your passion, exemplary work ethic, plethora of talents, and keen problem solving/brainstorming skills.

The responsibilities of Advisory Council members are to:

- Meet with a member of the Recruitment Committee to answer any questions you may have, discuss your skills and talents, and receive a brief overview of our organization (one hour.)
- Contribute your expertise and thinking to the current and future work of the Future Traditions Foundation.
- Be available via email or phone to Board Members seeking advice. This occurs approximately three times a year with a maximum time limit of involvement set by yourself.
- Allow Future Traditions Foundation to publish your name as a member of the Advisory Council.

In return, we promise:

- An appreciation of your time and a commitment not to abuse your time or your generosity
- To bring you a lot of joy!
- When possible a set of complimentary tickets to the theatrical and/or music performances that we produce.

Advisory Council terms are for two years.

Thank you, and we look forward to talking with you.

Misa Kelly
Executive Director
Future Traditions Foundation
Member of the Recruitment Committee

APPENDIX

BYLAWS
OF
THE FUTURE TRADITIONS FOUNDATION
A CALIFORNIA PUBLIC BENEFIT CORPORATION

ARTICLE 1
OFFICES

SECTION 1. PRINCIPAL OFFICE

The principal office of the corporation for the transaction of its business is located in Santa Barbara County, California.

SECTION 2. CHANGE OF ADDRESS

The county of the corporation's principal office can be changed only by amendment of these Bylaws and not otherwise. The Board of Directors may, however, change the principal office from one location to another within the named county by noting the changed address and effective date below, and such changes of address shall not be deemed an amendment of these Bylaws:

_____	Dated: _____, 19__
_____	Dated: _____, 19__
_____	Dated: _____, 19__

SECTION 3. OTHER OFFICES

The corporation may also have offices at such other places, within or without the State of California, where it is qualified to do business, as its business may require and as the board of directors may, from time to time, designate.

ARTICLE 2
PURPOSES

SECTION 1. OBJECTIVES AND PURPOSES

The primary objectives and purposes of this corporation shall be: to cultivate civilization's culture through education, research, creation, and presentation of art in all mediums of expression; to promote global peace/tolerance through education and cross cultural interaction; and to address the condition of human suffering & acts of violence via elevation of the human spirit through artistic expression. Activities will include, but are not limited to:

- a) Support of Dance, Theatre, Music, Visual, & Performance Art Events.
- b) Education of the arts directed toward reaching a broad range of constituents including:

- Children
- The Elderly
- The Mentally Ill
- The Emotionally Disturbed
- The Economically Disadvantaged
- The Homeless
- The Traumatized

- c) Psychological, Sociological, and Economic Research with regard to the benefits derived from support of the arts followed by educational dissemination of information.

- d) Sponsorship of creative problem solving workshops formatted to bring together scholars from a broad range of disciplines to discuss issues of concern to the arts community.
- e) Development of “art farms” in natural settings that utilize the arts as a vehicle of individual and group expression to improve humankind’s quality of life in relation to oneself, the environment, one’s community, and other cultures.
- f) Development of art centers in urban areas as recreational expression centers for youth.
- g) Development of programs designed to integrate artists into society as, educators, mentors, and role models.
- h) Health care provision for artists unable to afford insurance.
- i) Financial scholarships.
- j) Provision of photographic, video, graphic arts, fundraising services to groups and/or individuals with projects that further the education, provision, and cultivation of arts in all mediums of expression.
- k) Promotion of global peace/tolerance through: cross-cultural exchanges, collaborative interaction, mediation, distribution of educational literature, musical recordings, and works of art, video/film documentaries, and festivals geared toward celebration of the human spirit (the common denominator in all religions, races, and cultures).
- l) Development of artist support groups with emphasis on emotional, physical, intellectual, & spiritual growth; facilitating process of self discovery with regard to respective life work and development of immediate, short term, and long term goals; provision of tools to aid artists overcome hurdles in the course of their unfolding.
- m) Aid and assist individuals and/or groups with projects designed to alleviate human suffering.

ARTICLE 3 DIRECTORS

SECTION 1. NUMBER

The corporation shall have not less than three (3) nor more than ten (10) directors, with the exact number to be fixed within these limits by approval of the Board of Directors of the members, if any, in the manner provided in these Bylaws. Collectively they shall be known as the Board of Directors. The number may be changed by amendment of this Bylaw, or by repeal of this Bylaw and adoption of a new Bylaw, as provided in these Bylaws.

SECTION 2. POWERS

Subject to the provisions of the California Nonprofit Public Benefit Corporation law and any limitations in the Articles of Incorporation and Bylaws relating to action required or permitted to be taken or approved by the members, if any, of this corporation, the activities and affairs of this corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors.

SECTION 3. DUTIES

It shall be the duty of the directors to:

- (a) Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of this corporation, or by these Bylaws;
- (b) Appoint and remove, employ and discharge, and, except as otherwise provided in these Bylaws, prescribe the duties and fix the compensation, if any, of all officers, agents and employees of the corporation;
- (c) Supervise all officers, agents and employees of the corporation to assure that their duties are performed properly;
- (d) Meet at such times and places as required by these Bylaws;
- (e) Register their addresses with the Secretary of the corporation and notices of meetings mailed or telegraphed to them at such addresses shall be valid notices thereof.

SECTION 4. TERMS OF OFFICE

Each director shall hold office until the next annual meeting for election of the Board of Directors as specified in these Bylaws, and until his or her successor is elected and qualifies.

SECTION 5. COMPENSATION

Directors shall serve without compensation except that they shall be allowed and paid their actual and necessary expenses incurred in attending Directors meetings. In addition, they shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their regular duties as specified in Section 3 of this Article. Directors may not be compensated for rendering services to the corporation in any capacity other than director unless such other compensation is reasonable and is allowable under the provisions of Section 6 of this Article.

SECTION 6. RESTRICTION REGARDING INTERESTED DIRECTORS

Notwithstanding any other provision of these Bylaws, not more than forty-nine percent (49%) of the persons serving on the board may be interested persons. For purposes of this Section, "interested persons" means either:

- (a) Any person currently being compensated by the corporation for services rendered it within the previous twelve (12) months, whether as a full- or part-time officer or other employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director as director; or
- (b) Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

SECTION 7. PLACE OF MEETINGS

Meetings shall be held at the principal office of the corporation unless otherwise provided by the board or at such place within or without the State of California which has been designated from time to time by resolution of the Board of Directors. In the absence of such designation, any meeting not held at the principal office of the corporation shall be valid only if held on the written consent of all directors given either before or after the meeting and filed with the Secretary of the corporation or after all board members have been given written notice of the meeting as hereinafter provided for special meetings of the board. Any meeting, regular or special, may be held by conference telephone or similar communications equipment, so as long as all directors participating in such meeting can hear one another.

SECTION 8. REGULAR AND ANNUAL MEETINGS

Regular meetings of Directors shall be held on the first Friday of every January, June, and September, at 6:00 PM, unless such day falls on a legal holiday, in which event the regular meeting shall be held at the same hour and place on the next business day.

If this corporation makes no provision for members, then, at the annual meeting of directors held on the first Friday of June, directors shall be elected by the Board of Directors in accordance with this section. Cumulative voting by directors for the election of directors shall not be permitted. The candidates receiving the highest number of votes up to the number of directors to be elected shall be elected. Each director shall cast one vote, with voting being by ballot only.

SECTION 9. SPECIAL MEETINGS

Special meetings of the Board of Directors may be called by the Chairperson of the board, the President, the Vice President, the Secretary, or by any two directors, and such meetings shall be held at the place, within or without the State of California, designated by the person or persons calling the meeting, and in the absence of such designation, at the principal office of the corporation.

SECTION 10. NOTICE OF MEETINGS

Regular meetings of the board may be held without notice. Special meetings of the board shall be held upon four (4) days' notice by first-class mail or forty-eight (48) hours' notice delivered personally or by telephone or telegraph. If sent by mail or telegraph, the notice shall be deemed to be delivered on its deposit in the mails or on its delivery to the telegraph company. Such notices shall be addressed to each director at his or her address as shown on the books of the corporation. Notice of the time and place of holding an adjourned meeting need not be given to absent directors if the time and place of the adjourned meeting are fixed at the meeting adjourned and if such adjourned meeting is held no more than twenty-four (24) hours from the time of the original meeting. Notice shall be given of any adjourned regular or special meeting to directors absent from the original meeting if the adjourned meeting is held more than twenty-four (24) hours from the time of the original meeting.

SECTION 11. CONTENTS OF NOTICE

Notice of meetings not herein dispensed with shall specify the place, day and hour of the meeting. The purpose of any board meeting need not be specified in the notice.

SECTION 12. WAIVER OF NOTICE AND CONSENT TO HOLDING MEETINGS

The transactions of any meeting of the board, however called and noticed or wherever held, are as valid as though the meeting had been duly held after proper call and notice, provided a quorum, as hereinafter defined, is present and provided that either before or after the meeting each director not present signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes thereof. All such waivers, consents, or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

SECTION 13. QUORUM FOR MEETINGS

A quorum shall consist of one-third of the Board of Directors.

Except as otherwise provided in these Bylaws or in the Articles of Incorporation of this corporation, or by law, no business shall be considered by the board at any meeting at which a quorum, as hereinafter defined, is not present, and the only motion which the Chair shall entertain at such meeting is a motion to adjourn. However, a majority of the directors present at such meeting may adjourn from time to time until the time fixed for the next regular meeting of the board.

When a meeting is adjourned for lack of a quorum, it shall not be necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted at such meeting, other than by announcement at the meeting at which the adjournment is taken, except as provided in Section 10 of this Article.

The directors present at a duly called and held meeting at which a quorum is initially present may continue to do business notwithstanding the loss of a quorum at the meeting due to a withdrawal of directors from the meeting, provided that any action thereafter taken must be approved by at least a majority of the required quorum for such meeting or such greater percentage as may be required by law, or the Articles of Incorporation or Bylaws of this corporation.

SECTION 14. MAJORITY ACTION AS BOARD ACTION

Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present is the act of the Board of Directors, unless the Articles of Incorporation or Bylaws of this corporation, or provisions of the California Nonprofit Public Benefit Corporation Law, particularly those provisions relating to appointment of committees (Section 5212), approval of contracts or transactions in which a director has a material financial interest (Section 5233) and indemnification of directors (Section 5238e), require a greater percentage or different voting rules for approval of a matter by the board.

SECTION 15. CONDUCT OF MEETINGS

Meetings of the Board of Directors shall be presided over by the Chairperson of the Board, or, if no such person has been so designated or, in his or her absence, the President of the corporation or, in his or her absence, by the Vice President of the corporation or, in the absence of each of these persons, by a Chairperson chosen by a majority of the directors present at the meeting. The Secretary of the corporation shall act as secretary of all meetings of the board, provided that, in his or her absence, the presiding officer shall appoint another person to act as Secretary of the Meeting.

Meetings shall be governed by Roberts' Rules of Order, as such rules may be revised from time to time, insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation of this corporation, or with provisions of law.

SECTION 16. ACTION BY UNANIMOUS WRITTEN CONSENT WITHOUT MEETING

Any action required or permitted to be taken by the Board of Directors under any provision of law may be taken without a meeting, if all members of the board shall individually or collectively consent in writing to such action. For the purposes of this Section only, "all members of the board" shall not include any "interested director" as defined in Section 5233 of the California Nonprofit Public Benefit Corporation Law. Such written consent or consents shall be filed with the minutes of the proceedings of the board. Such action by written consent shall have the same force and effect as the unanimous vote of the directors. Any certificate or other document filed under any provision of law which relates to action so taken shall state that the action was taken by unanimous written consent of the Board of Directors without a meeting and that the Bylaws of this corporation authorize the directors to so act, and such statement shall be prima facie evidence of such authority.

SECTION 17. VACANCIES

Vacancies on the Board of Directors shall exist (1) on the death, resignation or removal of any director, and (2) whenever the number of authorized directors is increased.

The Board of Directors may declare vacant the office of a director who has been declared of unsound mind by a final order of court, or convicted of a felony, or been found by a final order or judgment of any court to have breached any duty under Section 5230 and following of the California Nonprofit Public Benefit Corporation Law.

If this corporation has any members, then, if the corporation has less than fifty (50) members, directors may be removed without cause by a majority of all members, or, if the corporation has fifty (50) or more members, by vote of a majority of the votes represented at a membership meeting at which a quorum is present.

If this corporation has no members, directors may be removed without cause by a majority of the directors then in office.

Any director may resign effective upon giving written notice to the Chairperson of the Board, the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs, except upon notice to the Attorney General.

Vacancies on the board may be filled by approval of the board or, if the number of directors then in office is less than a quorum, by (1) the unanimous written consent of the directors then in office, (2) the affirmative vote of a majority of the directors then in office at a meeting held pursuant to notice or waivers of notice complying with this Article of these Bylaws, or (3) a sole remaining director. If this corporation has members, however, vacancies created by the removal of a director may be filled only by the approval of the members. The members, if any, of this corporation may elect a director at any time to fill any vacancy not filled by the directors.

A person elected to fill a vacancy as provided by this Section shall hold office until the next annual election of the Board of Directors or until his or her death, resignation or removal from office.

SECTION 18. NON-LIABILITY OF DIRECTORS

The directors shall not be personally liable for the debts, liabilities, or other obligations of the corporation.

SECTION 19. INDEMNIFICATION BY CORPORATION OF DIRECTORS, OFFICERS, EMPLOYEES AND OTHER AGENTS

To the extent that a person who is, or was, a director, officer, employee or other agent of this corporation has been successful on the merits in defense of any civil, criminal, administrative or investigative proceeding brought to procure a judgment against such person by reason of the fact that he or she is, or was, an agent of the corporation, or has been successful in defense of any claim, issue or matter, therein, such person shall be indemnified against expenses actually and reasonably incurred by the person in connection with such proceeding.

If such person either settles any such claim or sustains a judgment against him or her, then indemnification against expenses, judgments, fines, settlements and other amounts reasonably incurred in connection with such proceedings shall be provided by this corporation but only to the extent allowed by, and in accordance with the requirements of, Section 5238 of the California Nonprofit Public Benefit Corporation Law.

SECTION 20. INSURANCE FOR CORPORATE AGENTS

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the corporation (including a director, officer, employee or other agent of the corporation) against any liability other than for violating provisions of law relating to self-dealing (Section 5233 of the California Nonprofit Public Benefit Corporation Law) asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the provisions of Section 5238 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE 4 OFFICERS

SECTION 1. NUMBER OF OFFICERS

The officers of the corporation shall be a President, a Secretary, and a Chief Financial Officer who shall be designated the Treasurer. The corporation may also have, as determined by the Board of Directors, a Chairperson of the Board, one or more Vice Presidents, Assistant Secretaries, Assistant Treasurers, or other officers. Any number of offices may be held by the same person except that neither the Secretary nor the Treasurer may serve as the President or Chairperson of the Board.

SECTION 2. QUALIFICATION, ELECTION, AND TERM OF OFFICE

Any person may serve as officer of this corporation. Officers shall be elected by the Board of Directors, at any time, and each officer shall hold office until he or she resigns or is removed or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever occurs first.

SECTION 3. SUBORDINATE OFFICERS

The Board of Directors may appoint such other officers or agents as it may deem desirable, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the Board of Directors.

SECTION 4. REMOVAL AND RESIGNATION

Any officer may be removed, either with or without cause, by the Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this Section shall be superseded by any conflicting terms of a contract which has been approved or ratified by the Board of Directors relating to the employment of any officer of the corporation.

SECTION 5. VACANCIES

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Vacancies occurring in offices of officers appointed at the discretion of the board may or may not be filled as the board shall determine.

SECTION 6. DUTIES OF PRESIDENT

The President shall be the chief executive officer of the corporation and shall, subject to the control of the Board of Directors, supervise and control the affairs of the corporation and the activities of the officers. He or she shall perform all duties incident to his or her office and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. Unless another person is specifically appointed as Chairperson of the Board of Directors, he or she shall preside at all meetings of the Board of Directors. If applicable, the President shall preside at all meetings of the members. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors.

SECTION 7. DUTIES OF VICE PRESIDENT

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform

such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

SECTION 8. DUTIES OF SECRETARY

The Secretary shall:

Certify and keep at the principal office of the corporation the original, or a copy of these Bylaws as amended or otherwise altered to date.

Keep at the principal office of the corporation or at such other place as the board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors and of members, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof.

See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

Be custodian of the records and of the seal of the corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the corporation under its seal is authorized by law or these Bylaws.

Keep at the principal office of the corporation a membership book containing the name and address of each and any members, and, in the case where any membership has been terminated, he or she shall record such fact in the membership book together with the date on which such membership ceased.

Exhibit at all reasonable times to any director of the corporation, or to his or her agent or attorney, on request therefor, the Bylaws, the membership book, and the minutes of the proceedings of the directors of the corporation.

In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

SECTION 9. DUTIES OF TREASURER

Subject to the provisions of these Bylaws relating to the "Execution of Instruments, Deposits and Funds," the Treasurer shall:

Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.

Receive, and give receipt for, monies due and payable to the corporation from any source whatsoever.

Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.

Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.

Exhibit at all reasonable times the books of account and financial records to any director of the corporation, or to his or her agent or attorney, on request therefor.

Render to the President and directors, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the corporation.

Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.

In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

SECTION 10. COMPENSATION

The salaries of the officers, if any, shall be fixed from time to time by resolution of the Board of Directors, and no officer shall be prevented from receiving such salary by reason of the fact that he or she is also a director of the corporation, provided, however, that such compensation paid a director for serving as an officer of this corporation shall only be allowed if permitted under the provisions of Article 3, Section 6 of these Bylaws. In all cases, any salaries received by officers of this corporation shall be reasonable and given in return for services actually rendered for the corporation which relate to the performance of the charitable or public purposes of this corporation.

ARTICLE 5 COMMITTEES

SECTION 1. EXECUTIVE COMMITTEE

The Board of Directors may, by a majority vote of directors, designate two (2) or more of its members (who may also be serving as officers of this corporation) to constitute an Executive Committee and delegate to such Committee any of the powers and authority of the board in the management of the business and affairs of the corporation, except with respect to:

- (a) The approval of any action which, under law or the provisions of these Bylaws, requires the approval of the members or of a majority of all of the members.
- (b) The filling of vacancies on the board or on any committee which has the authority of the board.
- (c) The fixing of compensation of the directors for serving on the board or on any committee.
- (d) The amendment or repeal of Bylaws or the adoption of new Bylaws.
- (e) The amendment or repeal or any resolution of the board which by its express terms is not so amendable or repealable.
- (f) The appointment of committees of the board or the members thereof.
- (g) The expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected.
- (h) The approval of any transaction to which this corporation is a party and in which one or more of the directors has a material financial interest, except as expressly provided in Section 5233(d)(3) of the California Nonprofit Public Benefit Corporation Law.

By a majority vote of its members then in office, the board may at any time revoke or modify any or all of the authority so delegated, increase or decrease but not below two (2) the number of its members, and fill vacancies therein from the members of the board. The Committee shall keep regular minutes of its proceedings, cause them to be filed with the corporate records, and report the same to the board from time to time as the board may require.

SECTION 2. OTHER COMMITTEES

The corporation shall have such other committees as may from time to time be designated by resolution of the Board of Directors. Such other committees may consist of persons who are not also members of the board. These additional committees shall act in an advisory capacity only to the board and shall be clearly titled as "advisory" committees.

SECTION 3. MEETINGS AND ACTION OF COMMITTEES

Meetings and action of committees shall be governed by, noticed, held and taken in accordance with the provisions of these Bylaws concerning meetings of the Board of Directors, with such changes in the context of such Bylaw provisions as are necessary to substitute the committee and its members for the Board of Directors and its members, except that the time for regular meetings of committees may be fixed by resolution of the Board of Directors or by the committee. The time for special meetings of committees may also be fixed by the Board of Directors. The Board of Directors may also adopt rules and regulations pertaining to the conduct of meetings of committees to the extent that such rules and regulations are not inconsistent with the provisions of these Bylaws.

ARTICLE 6 EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

SECTION 1. EXECUTION OF INSTRUMENTS

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

SECTION 2. CHECKS AND NOTES

Except as otherwise specifically determined by resolution of the Board of Directors, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the corporation shall be signed by the Treasurer and countersigned by the President of the corporation.

SECTION 3. DEPOSITS

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

SECTION 4. GIFTS

The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the charitable or public purposes of this corporation.

ARTICLE 7 CORPORATE RECORDS, REPORTS AND SEAL

SECTION 1. MAINTENANCE OF CORPORATE RECORDS

The corporation shall keep at its principal office in the State of California:

(a) Minutes of all meetings of directors, committees of the board and, if this corporation has members, of all meetings of members, indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;

(b) Adequate and correct books and records of account, including accounts of its properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses;

(c) A record of its members, if any, indicating their names and addresses and, if applicable, the class of membership held by each member and the termination date of any membership;

(d) A copy of the corporation's Articles of Incorporation and Bylaws as amended to date, which shall be open to inspection by the members, if any, of the corporation at all reasonable times during office hours.

SECTION 2. CORPORATE SEAL

The Board of Directors may adopt, use, and at will alter, a corporate seal. Such seal shall be kept at the principal office of the corporation. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

SECTION 3. DIRECTORS' INSPECTION RIGHTS

Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the corporation.

SECTION 4. MEMBERS' INSPECTION RIGHTS

If this corporation has any members, then each and every member shall have the following inspection rights, for a purpose reasonably related to such person's interest as a member:

(a) To inspect and copy the record of all members' names, addresses and voting rights, at reasonable times, upon five (5) business days' prior written demand on the corporation, which demand shall state the purpose for which the inspection rights are requested.

(b) To obtain from the Secretary of the corporation, upon written demand and payment of a reasonable charge, an alphabetized list of the names, addresses and voting rights of those members entitled to vote for the election of directors as of the most recent record date for which the list has been compiled or as of the date specified by the member subsequent to the date of demand. The demand shall state the purpose for which the list is requested. The membership list shall be made available on or before the later of ten (10) business days after the demand is received or after the date specified therein as of which the list is to be compiled.

(c) To inspect at any reasonable time the books, records, or minutes of proceedings of the members or of the board or committees of the board, upon written demand on the corporation by the member, for a purpose reasonably related to such person's interests as a member.

SECTION 5. RIGHT TO COPY AND MAKE EXTRACTS

Any inspection under the provisions of this Article may be made in person or by agent or attorney and the right to inspection includes the right to copy and make extracts.

SECTION 6. ANNUAL REPORT

The board shall cause an annual report to be furnished not later than one hundred and twenty (120) days after the close of the corporation's fiscal year to all directors of the corporation and, if this corporation has members, to any member who requests it in writing, which report shall contain the following information in appropriate detail:

- (a) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year;
- (b) The principal changes in assets and liabilities, including trust funds, during the fiscal year;
- (c) The revenue or receipts of the corporation , both unrestricted and restricted to particular purposes, for the fiscal year;
- (d) The expenses or disbursements of the corporation, for both general and restricted purposes, during the fiscal year;
- (e) Any information required by Section 7 of this Article.

The annual report shall be accompanied by any report thereon of independent accountants, or, if there is no such report, the certificate of an authorized officer of the corporation that such statements were prepared without audit from the books and records of the corporation.

If this corporation has members, then, if this corporation receives TWENTY-FIVE THOUSAND DOLLARS (\$25,000), or more, in gross revenues or receipts during the fiscal year, this corporation shall automatically send the above annual report to all members, in such manner, at such time, and with such contents, including an accompanying report from independent accountants or certification of a corporate officer, as specified by the above provisions of this Section relating to the annual report.

SECTION 7. ANNUAL STATEMENT OF SPECIFIC TRANSACTIONS TO MEMBERS

This corporation shall mail or deliver to all directors and any and all members a statement within one hundred and twenty (120) days after the close of its fiscal year which briefly describes the amount and circumstances of any indemnification or transaction of the following kind:

(a) Any transaction in which the corporation, or its parent or its subsidiary, was a party, and in which either of the following had a direct or indirect material financial interest:

(1) Any director or officer of the corporation, or its parent or subsidiary (a mere common directorship shall not be considered a material financial interest); or

(2) Any holder of more than ten percent (10%) of the voting power of the corporation, its parent or its subsidiary.

The above statement need only be provided with respect to a transaction during the previous fiscal year involving more than FIFTY THOUSAND DOLLARS (\$50,000) or which was one of a number of transactions with the same persons involving, in the aggregate, more than FIFTY THOUSAND DOLLARS (\$50,000).

Similarly, the statement need only be provided with respect to indemnifications or advances aggregating more than TEN THOUSAND DOLLARS (\$10,000) paid during the previous fiscal year to any director or officer, except that no such statement need be made if such indemnification was approved by the members pursuant to Section 5238(e)(2) of the California Nonprofit Public Benefit Corporation Law.

Any statement required by this Section shall briefly describe the names of the interested persons involved in such transactions, stating each person's relationship to the corporation, the nature of such person's interest in the transaction and, where practical, the amount of such interest, provided that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.

If this corporation has any members and provides all members with an annual report according to the provisions of Section 6 of this Article, then such annual report shall include the information required by this Section.

ARTICLE 8
FISCAL YEAR

SECTION 1. FISCAL YEAR OF THE CORPORATION

The fiscal year of the corporation shall begin on January 1, and end on December 31 each year.

ARTICLE 9
AMENDMENT OF BYLAWS

SECTION 1. AMENDMENT

Subject to any provision of law applicable to the amendment of Bylaws of public benefit nonprofit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted as follows:

(a) Subject to the power of members, if any, to change or repeal these Bylaws under Section 5150 of the Corporations Code, by approval of the Board of Directors unless the Bylaw amendment would materially and adversely affect the rights of members, if any, as to voting or transfer, provided, however, if this corporation has admitted any members, then a Bylaw specifying or changing the fixed number of directors of the corporation, the maximum or minimum number of directors, or changing from a fixed to variable board or vice versa, may not be adopted, amended, or repealed except as provided in subparagraph (b) of this Section; or

(b) By approval of the members, if any, of this corporation.

ARTICLE 10
AMENDMENT OF ARTICLES

SECTION 1. AMENDMENT OF ARTICLES BEFORE ADMISSION OF MEMBERS

Before any members have been admitted to the corporation, any amendment of the Articles of Incorporation may be adopted by approval of the Board of Directors.

SECTION 2. AMENDMENT OF ARTICLES AFTER ADMISSION OF MEMBERS

After members, if any, have been admitted to the corporation, amendment of the Articles of Incorporation may be adopted by the approval of the Board of Directors and by the approval of the members of this corporation.

SECTION 3. CERTAIN AMENDMENTS

Notwithstanding the above sections of this Article, this corporation shall not amend its Articles of Incorporation to alter any statement which appears in the original Articles of Incorporation of the names and addresses of the first directors of this corporation nor the name and address of its initial agent, except to correct an error in such statement or to delete either statement after the corporation has filed a "Statement by a Domestic Non-Profit Corporation" pursuant to Section 6210 of the California Nonprofit Corporation Law.

ARTICLE 11
PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS

SECTION 1. PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS

No member, director, officer, employee, or other person connected with this corporation, or any private individual, shall receive at any time any of the net earnings or pecuniary profit from the operations of

the corporation, provided, however, that this provision shall not prevent payment to any such person of reasonable compensation for services performed for the corporation in effecting any of its public or charitable purposes, provided that such compensation is otherwise permitted by these Bylaws and is fixed by resolution of the Board of Directors; and no such person or persons shall be entitled to share in the distribution of, and shall not receive, any of the corporate assets on dissolution of the corporation. All members, if any, of the corporation shall be deemed to have expressly consented and agreed that on such dissolution or winding up of the affairs of the corporation, whether voluntarily or involuntarily, the assets of the corporation, after all debts have been satisfied, shall be distributed as required by the Articles of Incorporation of this corporation and not otherwise.

ARTICLE 12 MEMBERS

SECTION 1. DETERMINATION OF MEMBERS

If this corporation makes no provision for members, then, pursuant to Section 5310(b) of the Nonprofit Public Benefit Corporation Law of the State of California, any action which would otherwise, under law or the provisions of the Articles of Incorporation or Bylaws of this corporation, require approval by a majority of all members or approval by the members, shall only require the approval of the Board of Directors.

WRITTEN CONSENT OF DIRECTORS ADOPTING BYLAWS

We, the undersigned, are all of the persons named as the initial directors in the Articles of Incorporation of The Future Traditions Foundation, a California nonprofit corporation, and, pursuant to the authority granted to the directors by these Bylaws to take action by unanimous written consent without a meeting, consent to, and hereby do, adopt the foregoing Bylaws, consisting of fourteen pages, as the Bylaws of this corporation.

Dated: March 26, 1998

T.H., Director

D.N.H., Director

Misa Miele Mandigo Kelly, Director

Sarah Wingren, Director

CERTIFICATE

This is to certify that the foregoing is a true and correct copy of the Bylaws of the corporation named in the title thereto and that such Bylaws were duly adopted by the Board of Directors of said corporation on the date set forth below.

Dated: March 26, 1998

Sarah Wingren, Secretary

FIRST MEETING 2007

FEBRUARY 2ND, 2007

Future Traditions Foundation

**Board of Directors Meeting called by Misa Kelly, Executive Director – February 2nd, 2007
6:00 pm xxxxxx, Santa Barbara CA 93105: FTF Office**

Board Members Present: Misa Kelly, S.K., Sarah Wingren
Unexcused: A.C., G.M.
Quorum Present: The mascot, fluffnik

Proceedings

Meeting called to order ~ 6:10 PM Pacific time by Sarah Wingren, President of Future Traditions Foundation, attending by telephone.

Present at foundation headquarters were S.K., Misa Kelly, secretary, both members of the board, and later Heather Carney, visitor and friend of the Foundation. Not present were G.M. (family emergency) and A.C.. The three board members attending constituted a quorum.

Minutes of November 17th, 2006 were amended and approved

EXECUTIVE DIRECTORS REPORT: Given by Misa Kelly

2.0 Proceedings

Misa Kelly read the minutes of the previous meeting November 17th, 2006 covering among other topics,

- Email exchanged with the Santa Barbara Foundation, including their suggestion that FTF rewrite its mission statement;
- Decision not to dissolve the Future Traditions Foundation;
- Need to narrow the focus;
- Fundraising, need for, special meeting of Misa and A.C., postponed;
- Priorities, need to sort;
- Promotional DVD. Task has not yet been begun
- Persons to be approach re fundraising and/or joining the board were listed
- A motion to approve the old minute passed unanimously.

Misa briefly discussed bookkeeping; the \$250 resolved to be set aside for music programming has been mislaid, we currently have \$56 in checking.

Misa presented the Director's Report. The following agenda was passed out and covered by Misa Kelly.

1. Approve the minutes from last meeting (necessary each time). Minutes were approved. Suggestions of who the featured artist ought to be. Content suggestions include Glorious Beings preview, to list our activities, press received, donor thanks, travelogue.

SONNEBLAUMA REHEARSAL

We need to attract prospective donors/company members to rehearsals. Repertoire of tight pieces needed to perform at such rehearsals.

TASK LIST

- Invite new people to join the board

- Review and possibly revise the mission statement, the better to clearly present our purpose and activities. S.K.feels it's beautiful as-is. Misa says it's more philosophical than is usual.
- Newsletter: continue work on it. Possible publication in spring/summer? Misa has first page ready, will focus on Master Classes and teacher bios. Can include her interviews in the Independent and Santa Barbara Fitness. Misa will send Sarah whatever Sarah can work on.
- S.K.will investigate American Riviera bank, with view to moving the Foundation's checking account there.
- Sarah will apply to Dreamhost for free webhostiing. One free domain name is included, we should think what we want. Futuretradiitonsfoundation.org currently registered to Sarah. She will transfer it if free hosting approved. Should we get futuretraditionsfoudation.com?
- Sarah will send an email reminder that futuretraditionsfoundation.org currently registered to Sarah. She will send an email reminder that futuretraditionsfoundation.org email accounts are hosted by Gmail (Google) and available free to FTF members, and detailing how to use, including document backup. We have 50 email accounts available through Gmail, and only a few are in use.
- We need fire-safe storage for Foundation documents. Some time ago (as I recall) we authorized the expenditure to purchase a fire safe, but didn't have funds. Electronic documents can be backed up by sending them to Gmail email accounts (>2 gigabytes of storage with each account). Electronic documents can also be backed up by uploading them to our websites. Perhaps we can get a safe deposit box.
- Planning for Rhapsodies for Humanities Future. Tentative date is early September.
- Fundraising discussion and planning
- Further discussion/planning/meetings re summer event coordination

S.K.moved that the meeting be adjourned and it was by unanimous vote, at 7:35 p.m. Pacific Time.
Minutes submitted by Secretary, A.C.

Approved: _____ (date)
Signature: _____

SECOND MEETING 2007

Future Traditions Foundation

Board of Directors Meeting called by Misa Kelly, Executive Director – June 1, 2007

6:00 pm xxxxxx, Santa Barbara CA 93105: FTF Office

Board Members Present: Misa Kelly, S.K., A.C.

Not Present: Sarah Wingren, G.M.

Quorum present: Yes

Others Present: The mascot, Fluffnik

Proceedings:

- 1) Misa Kelly Call Meeting to order at 6:50 June 1, 2007

Go over minutes – February 2nd 2007 Minutes were amended and approved

- 2)
 - a. Invite new BOD
 - b. Rhapsodies for Humanity
 - c. Minutes of February 2nd, 2007 approved
- 3) Executive Directors report
 - a. 750.00 – ear marked for S.K. events
 - b. 200.00 – ear marked for artist honorariums
 - c. 70.00 - master class revenue
 - d. 137.00/ 72.00 – check for Delila for \$230.00
 - e. Support from the Dance company – megwyn 50.00 in a few weeks
 - f. S.K. writes checks for \$50.00
 - g. Frank Kelly \$91.00 donation to FTF
- 4) Since last meeting
 - a. New works concert
 - b. Holly Johnson master class
 - c. Alice Contadina
 - d. G.M.
 - e. S.K. Concert
 - f. Stephanie Nuggent Master Class
 - g. Circle of Chi Concert
 - h. Santa Barbara Dance Alliance – Dance Sample
 - i. K.L. and Misa gave a SonneBlauma master class
 - j. Misa put together a newsletter and got the newsletter out spring 07
 - k. A.C. performs for Hot Tamayo Nights!
 - l. A.C. teaches private fire dancing lessons
 - m. A.C. studies escrima and will bring technique into rehearsal at SB
- 5) On the horizon...
 - a. June/July/August
 - i. Open spaces – shopping cart dances
 - ii. Susan Gingrasso Master Class choreography
 - iii. Monterey Dance Festival
 - iv. Lining up Master Classes – Carol Ann Manzi – voice for dancers and actors
 - v. Christina McTauge – master class on Shinui
 - vi. Trance Dance workshop- Master Class

- vii. Bonnie and Ken Lewis – of Drama Dogs (maybe they can have \$50 each from the money from the woman that cancelled.)
- viii. Keith Johnson – master class – need a 100.00 for him
- ix. Istanbul – Misa is in dialog with Joanna
- x. Joanna is working on getting an invitation from a woman with the main space
- xi. A.C. is working on training with Escrima and a 20 minute fire piece with choreography A.C. working with a fire choreographer
- xii. A.C. will go to Chautauqua Institution to further her experience and education with costumes
- xiii. A.C. is invited to perform again with SB Art Museum in August
- xiv. A.C. to perform at burning man
- 6) Open Dialogue on overview and upcoming events
 - a. S.K.– master classes – man from Tanzania – African dance
 - b. Misa is burnt for Rhapsodies for Humanity! Concert which was tentatively scheduled for summer
 - c. SK, Buddhi and Ray will do a concert at the Unitarian Society at the end of July
 - d. Misa states its important to work on projects that fit our mission statement and have integrity
 - e. So question on the table is: “Are projects that involve Buddi and S.K.music collaboration FTF and SonneBlauma Sponsored projects?”
- 7) Fundraising Issue
 - a. Misa applies for the Profant Foundation as an individual and will use the funds for Sonneblauma
 - b. Heather is no longer working for Stephanie
 - c. Misa moves to vote that Heather note be on the Board of Directors.
- 8) S.K.moves to ajourn the meeting A.C. seconds the motion
- 9) All in favor: Misa, SK, A.C.
- 10) Meeting Ajourned
- 11) S.K.and misa cook gnocchi and ensalata! YUM and Thank you!

Meeting adjourned at 9:00 p.m.

Minutes submitted by Secretary, A.C.

Approved: _____ (date)

Signature: _____

THIRD MEETING 2007

Future Traditions Foundation

Board of Directors Meeting called by Misa Kelly, Executive Director – October 25, 2007

6:50 pm xxxxxx, Santa Barbara CA 93105: FTF Office

Board Members Present: Misa Kelly, G.M., S.K., & A.C.

Quorum present: Yes

Others Present: The mascot, Fluffnik

Proceedings:

A. Meeting called to order at xxxxxx by Misa Kelly

B. Approved the Minutes

C. Executive Director's Report

1. Since last B.O.D.

- a. Sarah has passed away, moment of silence, dialog
- b. Produced Susan Gingrasso, Carol Ann Manzi, Christina Tague Master Classes
- c. Went to the Monterey Dance Festival

2. Accounts

Checking:

Bank Balance: \$1,182.19

\$700 Music Fund

\$212.19 SonneBlauma Fund

Savings:

323.68

3. On the horizon

- November 4: New Works Audition
- November 17: Muddy Waters Opening and Improvisation
- November 2 & 4: Fundraiser Performance
- December 9th: Megwyn Body Rolling Master Class
- January 9th-12th: New Works Concert
- January Date/Time TBA: Pamela Lappen Master Class – on a Sunday
- April 4 & 5th: Diavolo Dance Space
- Santa Cruz: Date & time TBA. Wt
- Summer: Istanbul Dance Festival

C. Place Items on the Agenda

Director's report, retreat, music update, fundraising, board members S.K.elected V.P., vision/ideal scene...

SECRETARY NOTES:

- Vote to approve minutes – we read and approved the minutes from the last meeting
- Moment of silence for Sarah. LOVE. Sending her love Planning a memorial
- On the Horizon items (see above)

- Agenda:
 - Sarah's title – Vice President what shall we do with her title
 - What do we do with the Vice President?
 - Fundraising
 - Vision – articulated – and ideal scene that Devyn through in the mix
 - Retreat – for the BOD
 - Board of Directors – new members
 - Update from S.K.on music scenario
 - Create good flowing communications between meetings
- G.M. runs the meeting as acting president G.M. new and correct email address is geriscalm@cox.net
- NEW BOARD MEMBERS. BOD will emerge new and good names of potential Board Members. Misa moves that we visualize a healthy strong Board of Directors
- All in favor I – everyone in favor. By December 1st – pick a name of a person and why they would be a good asset to a vibrant and healthy Board of Directors
- VICE-PRESIDENT: S.K.voted Vice President
- A.C. moves that S.K.be vice-president; Misa seconds..."all in favor say I" - "I"
- FUNDRAISING Next topic "FUN"-draising. A.C. opens dialogue on Jan Crosby,. motion to cc BOD on the initial email - all in favor say "I" - all in favor. Motion for general hand holding on fundraising
- SKkelly717@yahoo.com

VISION ARTICULATED / IDEAL SCENE S.K.discusses the importance of holding the overall vision of the FTF for purposes of holding the larger view - thinking about the ideal scene and holding space and in support of fundraising efforts.

S.K.remembers that part of the ideal scene was a vision of excellent facilities and good communication and ample funding and a "family or supporters" for the greatest good of all concerned. Additionally there was the thought about dancers receiving adequate salaries of the median Santa Barbara income.

RETREAT

S.K.suggests a one day retreat on Santa Cruz Island. One day or a camping trip suggested. Misa is thinking we have a lot of catch up. Everybody welcomes a retreat. Saturday - Retreat in January in lieu of BOD after the New Works Concert.

COMMUNICATION

Email updates - G.M. and S.K.give their updated email addresses. S.K.will read at least the first paragraph.

S.K.GIVES MUSIC UPDATE

S.K.did a concert with Bodhi and Ray and S.K.at the Unitarian church - same day of the Monterey dance festival - generated a good feeling and optimism about that type of project

S.K.has been rehearsing with Carol ANN on classical songs and voice

S.K.did his first paid performance as a lounge musician on the top of the Andalusia - professional jazz pianist :)

S.K.wonders if he should focus on one particular activity - he is excited about playing classical solo music in the last week.

RETREAT

BOD retreat on Jan 19th to start at 11AM

BIRTHDAY UPDATE

Misa is July 8th 2007

A.C. is Feb 26 2007

S.K.is March 9th 2007

G.M. is Jan 10th 2007

PERFORMANCE UPDATE

SonneBlauma welcome to perform at FISHBoN

DIAVALO THEATRE - APRIL 5th - 4hours ahead of time - show opens at 8pm

We Need

Light BOARD OPERATOR

SOUND BOARD OPERATOR

PHOTOGRAPHER

G.M. AND S.K.WILL WORK THE DOOR

Misa will send everyone a link for the work that Sarah did on the website - Misa suggests that the website needs re -designs

G.M. moves that the meeting closes- S.K.seconds the motion all in favor ARRRRRRRGH.

Note that all new board members will need to remember to say ARRR

General good feeling and vibes for the upcoming season

MUCHO AMOR between the BOD members - happy to get together to share time and good juju.

Secretary

Date

FIRST MEETING 2008
Future Traditions Foundation

Board of Directors Meeting called by G.M., President – January 19, 2008

12:00 pm xxxxxx, Santa Barbara CA 93105: FTF Office

Board Members Present: Misa Kelly, G.M., S.K., & A.C.

Quorum present: Yes

Proceedings:

A. Meeting called to order at xxxxxx by G.M.

B. Approved the Minutes

C. Executive Director's Report

BOOKEEPING: As of 12/31

2007 Financials review: Income/Expense Report & Balance Sheet

Savings account balance: \$323.68

Checking account balance: \$3053.19

\$700 earmarked for Music Projects

\$20 earmarked for Tischer Projects

\$2,333 earmarked for SonneBlauma

Misa donated \$3,752.97 in direct donations and items she bought for the company directly. S.K. donated \$500.

Since then: \$210 into Ray Tischer account, was missing \$15 cash

Ask Ray for receipts

Total Tischer: \$235

Time Spent: 80 minutes. 1 hour and 20 minutes: at \$25 an hour: 14% of donations

Consider rate of 10% of donations. Would be 23.50

Use funds towards SonneBlauma rather than income to Misa

WHAT WE'VE ACCOMPLISHED SINCE LAST MEETING OF OCTOBER 25TH

- New Works Audition
- November 17: Muddy Waters Opening and Improvisation
- December 1st & 2nd: The Istanbul Exchange: \$331.00
- December 9th: Megwyn Body Rolling Master Class
- January 11-13 New Works: Le Jardin Rouge
 - \$50 donation came out of this for Istanbul
 - Show photos
 - Cruddy review

ON THE HORIZON

- Master Classes: Pamela Lappen, Megwynn, G.M., Carol Ann, Bonnie Lewis
 - Haven't scheduled them yet
- Spring tour: total cost \$2,400
 - Diavolo Dance Theatre:
 - April 4th tech and April 5th show:
 - challenge of tech
 - G.M. & S.K. work the door
 - Monterey Studio Showing

- April 18th
 - Santa Cruz
 - April 19th
 - Center Stage Theatre
 - May 25th
- Istanbul: September 23rd through October 14th are the travel dates

D. AGENDA set

- Fundraising Success
- State Street Ballet
- Ray Tischer
- Misa's Time & Money
- Scheduling & duration of meetings
- Misa overused and overworked
- B.O.D. names
- S.K. and G.M. letter
- Ideal Scene
- Fundraising

E. DISCUSSION OF AGENDA ITEMS. See attached notes

- Fundraising Success
 - Misa Kelly reported success of Holiday fundraising drive. Two \$500 donors. Peter Czipott and Christiane Schlumberger
- State Street Ballet
 - Misa Kelly brought up informal discussion with Alison Gustafson, herself, and K.L. about the new dance center being built by the Towbes and a possible modern dance component. A potential home for SonneBlauma Danscz Theatre.
- Ray Tischer
 - Misa Kelly brought up the subject of the Ray Tischer project and whether to charge \$25 hour or 10% of the donations received. The general consensus was to change towards 10% of donations received. There was discussion
 - S.K. motioned that the Board accept the Alzheimer's Arts Video Project directed by Ray Tischer with an understanding that there is a \$30 charge incurred to date in administrative charges with 10% of all future donations. The agreement is subject to revision and reconsideration by the Board of Directors when donations received increase beyond \$10,000.
 - A.C. seconded the motion and all others approved.
- Misa's Time & Money
 - S.K.'s perception of ongoingness. Of an entity having a life of its own and being able to continue even with a personnel change. For instance what if Misa were to take a one year sabbatical. There was discussion about different types of boards and clarification that FTF has a working board. A.C. expressed there is a lack of balance that Misa is putting in the bulk of time and finances. Mention of two types of board members. Those with deep pockets and those with a skill to add. She learned this from Margaret Staton.
 - Discussion segued into topic of Board of Directors. A.C. mentioned Jan Crosby and Pat Gregory who is a main funder of the Granada and a main supporter of State Street Ballet. She participates as a walk-on. S.K. suggested arranging a showing for her. To give her foreknowledge that we are looking for people to members of the board. A.C. expressed their needs to be a heart connection. Misa noted May 25th venue at Center Stage as a good event to invite her to. S.K. pointed out that it is a long time away and invite her to lunch and ask to get insights to prepare the ground. A.C., frame it to come to SonneBlauma classes and rehearsals? G.M. suggested the Sojourner and S.K. the Mimosa.
 - Dialog of wine club events between S.K. and A.C.. Discussion of Misa's art on wine labels.
- Scheduling & duration of meetings

- Discussion raised by S.K. about duration and timing of meetings. Gave an example of lack of clarity about duration of this meeting and made an assumption of how long it would be. Board agreed to attend meetings in a timely fashion and for meetings to last approximately 2 hours upon commencement of the meeting. G.M. suggested that if not all topics are covered that additional meetings be scheduled.
- B.O.D. names
 - Brainstorming: P.G, V.N., T. of State Street Ballet, L.B., J.B. , K.L., C.A.M.
 - Misa made mention of importance of training and suggested day long trainings. Felt long to the group and mentioned maybe ½ days.
 - G.M. discussed the B.O.D. of CALM. Wealthy and doing pretty much what they want.
 - A.C. brought up Yoland Travino as worth calling.
 - Misa Kelly motioned to invite K.L. to attend a Board Meeting. A.C. seconded the motion. Board of Directors approved.
 - S.K.Motioned to invite Venus Nasri to attend a Board meeting. A.C. seconded the motion. Board of Directors approved.
 - S.K.motioned for another board meeting in 3 weeks time w/the sole purpose of nominating and electing an additional board member?
 - Broke down those to ask for advice: F.K., Y.T., C., L.B., C.A.M., P.G.
 - Made a task list
 - A.C.: art buy-in research
 - S.K.and G.M. -L.L. letter
 - Misa mail PDF of letterhead.
 - A.C. made mention that she can print minimal color and lots of black and white and that also she has the capacity to set up conference calls.
- Ideal Scene
 - Misa Kelly read the ideal scene from the files. S.K.thought it good. G.M. suggested it be read at every board meeting.
 - S.K.motioned that the ideal scene be read at the next board of directors meeting. Motion seconded by A.C.. Approved by all board members.
- Fundraising
 - Did not reach topic

S.K.moved to adjourn the meeting. G.M. seconded the motion. Meeting adjourned at 2:30 pm.

Secretary

Date

SECOND MEETING 2008
Future Traditions Foundation

Board of Directors Meeting called by G.M., President – July 19, 2008

11:05 am xxxxxx, Santa Barbara CA 93105: FTF Office

Board Members Present: Misa Kelly, G.M., S.K., A.C., K.L.
Quorum present: Yes
Others Present: The mascot, Fluffnik

PROCEEDINGS

MEETING CALLED TO ORDER

G.M. called the meeting to order at 11:05

S.K.INTERJECTS

S.K.discusses process of communication

A.C.'S INTRODUCTION

A.C. facilitates council style introduction

AGENDA REVIEW

Review agenda. S.K.adds two items:

- 1.) Address need for second signer on the account
- 2.) Form committees for mtg follow-up

Misa adds two items:

- 1) Vote on officers
- 2) Set date for next mtg

Review and approve minutes:

Misa reads minutes, S.K.seconds motion, vote taken, Misa approved

EXECUTIVE DIRECTOR REPORT

ED report: Misa gives this report:

Istanbul dates:

Sept 26th& 27th - meditative dance workshop for Sinan

Show Oct 3rd -show in Istanbul

28th-2nd – Catidans – they do want us to come. To teach a workshop

Other dates

New Audition first Sunday in November

Amethyst- sat workshop 12pm-2pm in august

Joanna – august first 2 wks in Sept – Thursdays and Saturdays in august

Misa is teaching at Lulu Lemon- Sunday august 17th at 9 am.

Schedule 1 more photo shoot in August with Am Wu

SELF EVALUATION FORM

Self Evaluation Form – BOD fills out forms –

BOD goes over each member's self –evaluation forms and five points for improvement

Briefly touch base on each of the points:

Form #1:

- a) We will go over this today
- b) Training manual addresses this

Form #2:

- a) We will look at the Hx the current projects and discussion our long rang plans will outline future goals
- b) G.M.: condense and define mission – concise present here and now – concrete – develop 1 concise paragraph, complete, pragmatic and intelligible mission statement, pull from long vision
- c) Misa suggests brainstorm email focus on the mission statement

Form #3

- a) S.K.suggests that ultimately for our own benefit it would be desirable to have the person at the top of the organization be the person who is doing the most activity and holding the most responsibility.
- b) Misa has the role of treasurer and E.D. , working towards a vision where the activity matches the title...

Form #4

- a) Our goals our good, our follow-up can use work this
- b) We will address by SK's idea to form committee's

Form #5

- a) Misa is great about giving updates & financial reports
- b) Massive influx of emails are being covered today
- c) Thank you to Misa for organizing this meeting – S.K.likes the times allotment on the agenda
- d) S.K.requests prioritization on emails, and length of time expected to dedicate to reviewing emails
- e) Assign emails to committees: show in subject level of importance
- f) K.L. suggests adding summary at the beginning
- g) G.M. says he has time for bullets not paragraphs

Form #6

- a) S.K.thinks we've all contributed to that and there is lots of room for improvement
- b) Visualizing expanding the BOD to a fundraising specialist
- c) Misa gives example of Towbes grant
- d) Info and ability to put together a fundraising package G.M. will shoot this to Leslie Lathram –
- e) Committee – G.M., Misa, SK, A.C.
- f) Open studio's helpful in \$
- g) Students are coming to class yeyK.L.

Form #8

- a) Website
- b) Press
- c) Good photos, Am Wu
- d) Have a 1-off flyer
- e) K.L. asks are we talking about FTF or Sonneblauma - Misa answers both are being grouped together
- f) K.L. will get in touch with Joseph Kunnell on the Thailand Project

Form #9

- a) Good job at the mtg
- b) Organize structure so that we can do more with less

Form#10

- a) BOD are used for this function
- b) In terms of grant writing how do you evaluate goals and effectiveness of BOD

Form #11

- a) Nothing in place right now
- b) We do this indirectly now and in the future will need to be developed into a more formalized process. This will be important if we develop into a bigger organization. We will need to develop checks and balances on these officers

- c) This can happen organically because what you are doing is so important, the degree to which we address the mission will directly flow into our level of growth

Form #12

- a) we do not have personnel, we do have volunteers, we aren't big enough to warrant this yet

Form #13

Form #13

- a) Cheers! Amen!
- b) This is happening

Form #14

- a) if we need to expand and grow we will need to outsource – ex. Grant writing

BREAK:

G.M. needs a rubber band shooting break

ORGANIZATION OVERVIEW

Misa gives overview of the organization, mission vision values

Misa suggests and started an ideal scene for the FTF she suggests that the ideal scenes for FTF and for SonneBluma need revising and consolidating.

B.O.D TRAINING MANUAL OVERVIEW

BOD training manual:

Misa gives orientation to BOD manual passing out typed up table of contents for people to read off of.

Notes:

- 12. Add K.L. to the list of BOD members, G.M. and A.C. still need to submit bios. Misa, K.L., and SK's bio's have already been received.
- 13. Define Committees here

RECRUITMENT PROCESS FOR PROSPECTIVE BOD MEMBERS:

Misa goes over process based on her research

1. Decide who you are looking for, overview of abilities and qualifications of a valuable BOD member
2. Define and develop a source of applicants (We did this naturally in our discussions about recruiting K.L. for the BOD)
3. A) Send an invitation – Misa reads sample invitation letter – (GREAT Misa! Thank you.)
Personal invitation by community members
4. Application process overview
5. Attend a training seminar, sign a contract, sign a disclosure of conflict of interest
6. Misa shows the sample application she has created for prospective BOD members
7. Misa shows sample contract for FTF BOD members based on information she has drawn from other contracts relevant to need BOD members
8. Removing BOD members

COMMENTS

SK: consider the possibility of viewing people as advisors first. Not sure that we want to reject people after they apply. Prepare the application with applicant.; current BOD member could fill out the application for the applicant.

1) K.L. makes suggestion about preserving the integrity of FTF through keeping a level of formality in the applicant process.

G.M. Suggested that we can have two different processes for filling out application 1) written application 2) conversation dialogue with person current BOD member takes the notes. G.M. states that we can afford to have this process very streamlined. Prospective applicants may well appreciate our flexibility in this process. Regardless of who the person is, they will expect hoops to jump through.

ROLES AND RESPONSIBILITIES OF BOD MEMBERS:

Misa reviews these and places these on the table for discussion.

Misa reviews additional information on the roles and responsibilities of a good Board Member.

Selecting and assessing the qualities of the BOD executives

**Misa states further detail is available on the above information and on information throughout this meeting in both the BOD training manual and in the FTF bylaws

Misa reviews specifically the responsibilities of the Executive Director.

REVIEW OF ORGANIZATIONAL CHART

Shows scalable view incorporating possible growth of organization. Misa gives flow chart overview.

REVIEW OF BOD OPERATIONS

G.M. presents bylaws, they are in your BOD manual, read them. S.K.suggests that theses are important to read. We all agree to review the bylaws before the next meeting.

STRATEGIC PLANNING & GOALS REVIEW:

G.M. goes gives brief introduction. WE currently develop 1 yr plans. We are moving towards the goal of crafting 1 yr, 3yr, and 5 yr plans for SonneBlauma. This area will be developed

ADMIN ACTIVITIES:

Next BOD mtg scheduled for the first Friday in Sept. 5th. Misa suggests the 6th or the 13th

.Our next meeting for Sept. 13th from 11am -2pm

Misa makes a note to integrate K.L. into the BOD manual.

Vote on BOD members:

Misa and S.K.check on frequency of electing or voting for the BOD members &D&O's per the FTF bylaws.

NEXT STEPS:

Tentative SonneBlauma studio showing for Sept 2nd.

SonneBlauma goes to Istanbul Sept 23rd -Oct 14th

New Works audition on the 2nd of November

In Nov. or Dec. SonneBlauma will host a master class.

A.C. will talk with Ronit about possible master class in Alexander Technique in Nov or Dec. K.L. will talk with Mario Valentino

COMMITTEES:

Specific focus on G.M.'s committee:

Committee 1 for G.M.'s fundraising packet for Leslie,he is going up for the end of the month.

Misa outlines what she will put into the packet:

- 1.) Press releases
- 2.) DVD
- 3.) Copy of LA Yoga (K.L. will bring to rehearsal Sunday)
- 4.) Misa will do photos at Long's

S.K.suggests that we need a committee to arrange contacts with potential advisors. We form basic committees as BOD.

Recruitment Committee:

- Misa is on the committee
- S.K.will be the leader for the recruitment committee until our next meeting in Sept.

Fundraising Committee:Misa is on this committee

- G.M.'s project - see specific focus on G.M.'s project above

Planning Committee: Misa, A.C., K.L., SK, G.M. – S.K. is willing to be the leader of the planning committee until Jan 1, 2009. S.K. suggests that he would like to give K.L. a chance to dive into this when she has time acknowledging her skills and ideas in this area.

-Thailand Project sub-Committee

K.L. suggests fluidity and mini committees to provide flexibility to fit the needs of the BOD at the time.

Misa suggests that we set 6 month or 1 yr minimum time frame commitments for committee.

K.L. suggests adding detail to the BOD as to what committee leaders and member's responsibilities are. Create a handout to give to committee leaders.

Misa suggests forming a committee to create the material regarding committee leaders and member's responsibilities to the BOD manual.

Everyone thanks Misa for preparing literature and documents for the training session and for the food.

Misa moves to close the meeting. S.K. seconds the motion. All in favor, ARGH! (that's everyone)

G.M. closes the meeting at 2:15 pm

Minutes submitted by Secretary, A.C.

Approved: _____ (date)

Signature: _____

BREAK – second meeting called to order

G.M. calls the next meeting to order at 2:30

Agenda:

Decide who will be the second signer on the account.

Misa suggests two signers.

Misa moves that G.M. and A.C. both become signers on the account. S.K. amends the motion to include each signer being able to be an individual signer on the account as well.

K.L. seconds this motion. All vote in favor. Yes.

S.K. moves that in the event of the bank requiring all three signers sign the checks then

S.K. moves that the previous motion is void and that G.M. and Misa be the only two signers on the account.

K.L. seconds the motion. All in favor. Everyone votes ARGH!

K.L. moves that we close the mtg. S.K. seconds, all vote yes.

G.M. closes the meeting at 2:33pm.

Minutes submitted by Secretary, A.C.

Approved: _____ (date)

Signature: _____

Also have mini-meetings

THIRD MEETING 2008

Future Traditions Foundation

Board of Directors Meeting December 6, 2008

At Foundation Headquarters: xxxxxx, Santa Barbara CA 93105

Board Members Present: Misa Kelly, G.M., S.K., A.C., K.L.

Quorum present: Yes

MEETING MATERIALS DISTRIBUTED

Executive Director set out meeting outline for each Board Member.

MEETING CALLED TO ORDER

Misa Kelly indicated to S.K., G.M., and K.L. that A.C. was running a few minutes late. G.M., as president, indicated that the meeting should be called to order. The meeting was called to order by G.M. at 10:00 am at the Foundation headquarters.

IDEAL SCENE FOR SONNEBLAUMA AND FUTURE TRADITIONS FOUNDATION

K.L. read Ideal Scenes

MINUTES REVIEW

Misa Kelly reviewed the minutes.

S.K. moves to approve minutes. K.L. seconds motion to approve minutes. All vote in favor to approve with the note that in this meeting G.M. will be removed from the planning committee, as he doesn't remember volunteering to be on the committee.

FINANCIAL REPORT

Treasurer, Misa, gave the financial report.

Checking Account Balance: \$408.53

Borrowed money on the account to pay A.C. and K.L. for Moorpark performance.

Money Earmarked

S.K. Music: \$700

Ray Tischer: \$205

Funds coming in:

\$1,300 from Moorpark

\$250 pending from Art Sale (Misa Kelly discussed sale of art items being donated to FTF)

Expenses to be paid:

Misa: \$180 for hotel

Artist Honorarium: \$300 to Misa will be donated to the foundation

Gas: \$24.61 & \$19.87

Cost for Art Sale: \$2.31 and \$9.84

S.K. brought up topic of litigation cost of \$600 to Getty Images. Misa Kelly indicated that she is going to triple check that copyright images are not up. She indicated she took down YouTube videos and is working on making the rehearsal videos private.

EXECUTIVE DIRECTOR REPORT

WHAT WE'VE DONE

- Istanbul
- New Works Audition
- Moorpark College
- Master Class with Matt Nelson
 - Brought in \$70 for Matt Nelson. Misa brought up the question of how much we should pay people who give master classes. S.K.suggested \$50 for those in town and \$100 for those out of town. Mention was made of offering them, if don't have \$50/\$100 to give the take at the door.
- Committees have done work – will hear from them next
- G.M. and Misa have gone to SBBT to attempt to get a second signer on the account. Snafu told to bring in additional items. Need to clear up Board roles before we can continue.
- Misa got E-newsletter out
- Website updated & combed for images that might be copyrighted. Need to double check servers for pages that might still be up.
- Dealt with Getty Images copyright infringement crisis.
- Took down some YouTube videos on SonneBlauma account but not SonneBlauma work. Need to work on making this account private.
- Put stuff up on facebook – resulted in possible sale of art work with funds donated to SonneBlauma
 - Talked about sale of Art Work and Misa donating the proceeds (less cost of selling the art)
- Got e-postcard form 990 done
- Got Profant Grant done in Spring – no response – didn't have application for this year
- Photoshoot with Am Wu
 - Misa indicated that Am Wu was interested in working with us.
- Worked on Committee Responsibilities Sheet
 - There is stuff in the bylaws about committees
 - Will integrate into the board manual
- Went through Board Manual
 - Processed Dance of the Forest: African Rhythm, Dance, and Song project umbrella materials
 - Updated project history in the Board Manual – entering 12th year.
 - Added & edited G.M.'s bio. Need A.C.'s. Seem to remember S.K.submitting a bio? Not in board manual. Wonder if he still has that? A.C. indicated that she will get her bio to Misa.
 - Worked on FTF ideal scene

WHERE WE ARE GOING

FILM PROJECT

Work with Jürgen Gottschalk (cunmuc@penumbramedia.com); Sabine Lunairefilms (lunairefilms@yahoo.com) had begun. Need to raise \$450. \$50 for film supplies. \$400 for food for crew. They suggested getting organizations to donate. Misa indicated she

would rather raise the money unless someone else wants to ask organizations to donate food. A.C. indicated she would get a letter to T.J.'s for an in-kind donation. Misa gave a synopsis of where things stand with the film. The idea is still developing but there has been talk of using a Studio Space, Nature Space, Urban Space. Misa would like to do snippets from work, repertoire, K.L.'s solo, A.C.'s solo, duet, trio, etc. Channel 17 will show the film, no response from KEYT. 15 min. film. Misa will email the websites. S.K.suggests that Misa talks to people who have worked with them in the past.

NEW WORKS 2009

Sun the 4th: 2-4 @ Center Stage - need to be warm and ready to go by 2.

Wed the 7th: 8-10:30 - reserve time for tech-won't be the whole time

Friday the 9th: 3-5 dress (2 call) 8-10 show (7 call)

Saturday the 10th: 2 matinee (1:00 call) 8:00 show (7:00 show)

Sunday the 11th: 8 show (7 call)

\$300.00 artists honorarium. They may pay Misa Kelly \$100.00 to see the show, Misa plans to donate these funds if possible:

Budget

Artist Honorarium: \$300

Tickets to see the show: \$75

Total: \$375

Net Cost: \$375

Make get \$100 from being a choreographer

APPLICATION DUE: February

DVD of New Work and application to SpectorDance by February 1st

\$50 application fee

MASTER CLASS: Beth McGill: April

In April date to be determined by Beth

STUDIO SHOWING: May

May 24 and/or 26

AUDITIONS: June

MONTEREY DANCE FESTIVAL (I think we have a good shot of getting in this): July

Leave the 24th of July

Show the 25th of July

Come back the 26th of July

Chance of Misa doing one week workshop and setting choreography

Monterey Festival: Bare Bones

Car Rental: as cheap as \$80

Gas: depends...last year spent 96.26

Artist \$300

Hostel: \$111 day. 2 nights \$222

698.26 with cost of food incurred by the artists

Projecting high at \$800

Set a work: 5 days

Car rental: \$200

Gas: \$200
Hostel: \$277.50
\$677.60 with cost of food incurred by artists
Projecting high at \$800

STUDIO SHOWING: September
SEPTEMBER 13 and/or 15

CENTER STAGE: Teresa Johnson's show - not set in stone yet
October 3,4

NEW WORKS AUDITION: October
Most likely October 29th

MASTER CLASS: November – Robert Salas

NEWSLETTER: November

EGYPT POSSIBILITY: Shoot for the moon – date and place not known yet.

ON THE HORIZON: 2010

- Show at Center Stage? Tour? Misa indicated she would like more involvement from the group.

BUDGET

New Works	\$375
Film	\$450
Monterey Application	\$50
Professional DRC fee	\$90
Monterey Show	\$800
Spector Dance set dance	\$800
Master Classes	\$200
Over 50 show - 3 dancers	\$550
Fundraising Packets	\$50
Rent	\$3,240
Studio showings-food	\$60
Office Supplies	\$200
	\$6,865

COMMITTEE REPORTS

Mission Statement Committee: Misa solo on committee to start with

Misa read sample mission statements: Future Traditions, SonneBlauma, Boxtales, Santa Barbara Dance Alliance, Arts for Humanity and explained plans for development. K.L. offered to join the committee. G.M. offered to review a final draft of the new mission statement. A.C.'s notes say S.K. and A.C. are on the committee.

- **Future Traditions Foundation** We merge traditions of the past with innovations of the present to develop a future of peaceful, compassionate lifestyles; liberating the passionate artists in all humans to heal hearts, free minds, and release the light of inspiration.
Art is Our Vehicle. Peace is the Destination.

SonneBlauma Danscz Theater OUR MISSION: To be the leading international visionary dance theatre company that engenders and inspires the artistic experiences of a lifetime;
to present and perform profound, razor-sharp, riveting, cathartic and shamanistic performances; and to foster a culture of tolerance, peace, and awareness one breath at a time.

OUR INTENT: To rock n' rivet the world.

OUR VALUES: As a community we commit to integrity, excellence, hard work, authentic communication, laughter, play & celebration!

OUR GOAL: To choose the path of most growth fusing artistic excellence with community service excellence. To be the change we wish to see in the world & to get paid well for our work.

- **BOXTALES'** mission is to bring myths and folktales from around the world to young audiences using masks, movement, music, and storytelling. Our aim is to fire imaginations, inspire creativity, strengthen cultural pride, encourage tolerance, and engage young people in the excitement and immediacy of live performance.
- **Arts for Humanity! (AH!),** an arts outreach organization, celebrates humanity through the arts with programs that cultivate creativity and empower people with developmental disabilities, at-risk youth, the elderly and others in partnership with local artists and the Santa Barbara community. **AH!'s** performing and visual arts programs benefit individuals and build community by giving a voice to the underserved through the power and beauty of the arts.
- **Santa Barbara Dance Alliance** is a non-profit arts-service organization whose mission is to foster, promote, and increase the awareness and quality of dance and other performing arts in Santa Barbara, and to bring the dance/arts community and its resources together.

G.M. Project/Leslie Lathrop: G.M., SK, Misa, A.C.

It was reported that the project was completed, that there was no follow up, but that a follow up would be given in way of a holiday fundraising packet with a personal note from G.M.. G.M. & S.K. & Misa worked on this, G.M. took the letter up north. Great meeting but Leslie didn't feel comfortable giving too much because she didn't know who we are. She said she would give a little bit and see what happens.

Fundraising committee: Misa solo on committee

Misa Gave Report:

- Misa has begun fundraising packets to send to patrons that gave last year (Peter Czipott and Christianne Schlumberger as well as to Dianne Vapnek) Letter, envelope, donation form, DVDs of 3 Cities: 3 Choreographers & Istanbul workshop, 3 Cities: 3 Choreographers program, maybe newspaper clipping? Yoga magazine?
- Misa has begun dance company fundraising email
- Looked at SBBT grant and thinking about applying for this again even though last time they said no.
- Sent an inquiry to Montecito Bank & Trust about how to apply – didn't get one before.

A.C. notes - Misa is getting fundraising packets together. Dance Company Fundraising Packet – 2 DVDs 1 3 Cities 3 Choreographers program, Cati workshop DVD, new paper clipping. Email fundraising letter to dance company members contact.

Santa Barbara Bank & Trust: Misa will follow through

Great American Riviera Bank: - S.K.brought this bank up indicating he had approached them but they were a new bank without turning any profit but maybe now they are.

Towbes Foundation – Misa, we don't collect the data needed to apply for this.

A.C. asks if we know Rotarians - Rotary Grants, \$500 each

Misa reads fundraising letter. Board indicates that it is a good letter.

I was wondering if you would be willing to be of support to the dance company I am in - SonneBlauma Danscz Theater. It is our goal to raise \$10,000 by January 1st for our 2009 season and any donation, large or small, will not only charge our work with inspiration but will be multiplied by blessing the lives of those who encounter our dynamic, inspirational work.

We had a great 2008 and look forwards to an exciting 2009.

2008 highlights include:

· Travelling to Istanbul to perform at AFL Kültür Merkezi & to teach a week long workshop at Çati Dans

· Teaching a master class and presenting 4 performances before a total of 1,100 people at Moorpark College

· Receiving favorable press & being on the cover of L.A. Yoga Magazine

· Performing in the Santa Barbara Dance Alliance's 2008 New Works concert

· Successfully producing our 3 Cities: 3 Choreographers tour

· Performing in Los Angeles, Pacific Grove, Santa Barbara, and Santa Cruz

· Opening our bi-weekly company class to the community on a donation basis

- Auditioning for the Santa Barbara Dance Alliance's 2009 New Works concert and being accepted

2009 is taking shape and we'll begin the year with 4 performances at Center Stage Theater. We will also be starting out the year collaborating with local film makers Sabine Sighicelli & Jürgen Gottschalk to produce a documentary about SonneBlauma Danscz Theater. We have many other events planned for 2009 and will keep you apprised as these projects come up.

If you'd like to donate you can either go to our website

www.sonneblauma.com and hit our donate now button or you can make a check out to the Future Traditions Foundation and mail it to xxxxxx Santa Barbara CA 93105.

Have a heart and give to the arts!

P.S. Following is our Fall Newsletter in case you didn't receive it & wishing you a Happy Holiday!!

K.L. suggested holiday party and a date was set for December 16th. K.L. said she'd draft a flyer. Misa indicated she'd get stuff from Trader Joes. K.L. wanted to contribute financially and Misa indicated that snacks typically come out of what comes in at the door. \$20 is typically spent.

K.L. also mentioned a link for Misa's art and will get that link to Misa.

Shop @ SonneBlauma came up

Recruitment: Misa and S.K.. S.K.leads – nothing was done

Misa Kelly gave report. Misa suggested Melissa Block. S.K.suggested Debbie Colton. Misa agreed to follow through with contacting them.

Planning committee: Everyone is on it. S.K.leads

Misa reported. G.M. takes himself off of this committee

A.C. notes: Everyone is on this committee S.K.leads the committee. More open houses, did A.C. respond?, Misa did the work to put the open houses into place. S.K.suggests for committees in general we should have schedule meeting with time.

Donor Packet Segway:

Misa shows photos- A.C. is not in any photos. Misa suggests that A.C. be in the next photo shoot with Am Wu. K.L. wants to add holiday fundraising discussion.

G.M. wants to add his presence on the planning committee to the agenda.

AGENDA ADDED TO AND ADDRESSED

AGENDA

Who is President

Voting bylaws

Second Signer on the account

First draft of committees responsibilities sheet suggested by K.L.

M.B. as potential Board member – brings writing/editing skills, focus, reliability, great idea generator

Committees discussion
Policy for Master Classes
Holiday Fundraising
Mission Statement
Planning Committee 2008

Who is the President? G.M. is indicated as President. Misa Kelly indicates that there is information in our bylaws about this.

SECTION 4. TERMS OF OFFICE

Each director shall hold office until the next annual meeting for election of the Board of Directors as specified in these Bylaws, and until his or her successor is elected and qualifies.

Second signer on the account.

First Draft of K.L.'s suggested committee responsibilities sheet

Melissa Block as potential Board Member – brings writing/editing skills, focus, reliability, great idea generator to the table.

A.C.'s notes

Review Agenda Items:

G.M. is the President, Misa reviews bylaws, BOD reviews voting procedures, we should vote annually on officers, and bring in new members as needed.

S.K. moves that G.M. be president, S.K. be vice president, Misa be Treasurer, and A.C. be Secretary for the 2009 season.

Misa seconds the motion.

All in favor – 5 votes for yes.

Mission Statement Committee – G.M. will review drafts.

Fundraising Committee – packets will be mailed out this week. One will go to G.M.'s Leslie. Misa will work on the outstanding pieces together. Misa needs the correct name and address. Packets: Peter, Christian, Diane, Leslie, Email to dancers, Misa will send letters to Riviera Bank, Montecito Bank & Trust, Santa Barbara Bank & Trust.

Holiday Fundraising – Holiday Party 8pm Dec 16th K.L. will draft letter, Misa will buy Snacks, K.L. offers to pay for half and these will be reimbursed by donations made the night of. K.L. suggests Misa sells the cards at the showing.

Recruitment Committee S.K. suggests, Debbie, and Christian to Invite them to be advisors to the meeting.

Misa establishes the -Shop at SonneBlauma Committee- A.C. will send Misa tshirt info- coffee mugs

Master Class Policy: \$50 for local, \$100.00, being open with dialogue about taking less or taking the door.

Close Agenda.

Misa requests to add committee reports to all BOD meetings.

G.M. offers to type the notes at the June meeting.

K.L. moves to adjourn the meeting.

**S.K.seconds the motion, G.M. thirds the meeting.
5 yes in favor.
Meeting Adjourned at 11:45 pm.**

Minutes submitted by Secretary, A.C.

Approved: _____ (date)

Signature: _____

FIRST MEETING 2009

Future Traditions Foundation
Board of Directors Meeting January 17, 2009
At Foundation Headquarters: xxxxxx, Santa Barbara CA 93105

Board Members Present: Misa Kelly, G.M., S.K., A.C., K.L.

Quorum present: Yes

1. MEETING MATERIALS DISTRIBUTED

Executive Director set out meeting outline for each Board Member. Outline follows:

January 17th: Future Traditions Foundation

Board Meeting Outline: entering 11th year in 2009

1. Meet at the Foundation Headquarters at 10:00 am
2. G.M. calls meeting to order as soon as possible (2 minutes)
3. Volunteer reads the SonneBlauma Ideal Scene & the Future Traditions Foundation Ideal Scene (5 minutes)
4. Minutes review given by Misa or volunteer. Approval of minutes. Secretary signs minutes. (20 minutes)
5. Treasurer gives financial report (10 minutes)
6. Executive Director gives report (10 minutes)
7. Volunteer from each committee gives report (35 minutes)*
Mission Statement Committee: Misa & K.L. with support from G.M.
G.M. Project: G.M., SK, Misa – G.M. leads
Fundraising committee: Misa
Recruitment: Misa and SK. S.K. leads
Planning committee: Everyone is on it. S.K. leads
8. Add items to the agenda (5 minutes)
9. Agenda Addressed (60 minutes)
10. Items not gotten to on Agenda identified and noted to be placed as top priority for the next meeting (5 minutes)
12. Date for next meeting confirmed (June 6th 10:00 am) (1 minute)
13. Meeting Adjourned (1 minute)
Roughly 2.5 hours
14. Board member tasks that can be done right away

2. MEETING CALLED TO ORDER

The meeting was called to order by G.M. at 10:05 am at the Foundation headquarters.

3. IDEAL SCENE FOR SONNEBLAUMA AND FUTURE TRADITIONS FOUNDATION

G.M. reads Ideal Scenes for SonneBlauma Danscz Theatre and The Future Traditions Foundation.

4. MINUTES REVIEW

Minutes reviewed by Misa including a review of financial report from the last meeting. Misa makes a note to include Teresa Johnson's show into the budget in the amount of \$250.00. S.K.moves to approve the minutes. K.L. seconds the motion. Unanimous vote yes.

5. TREASURER'S REPORT

A.C. notes

Misa gives the treasurers report. \$approx 300.00 in our savings account. Full report emailed out.

Moorpark: Check not received yet Misa contacted Robert Salas on Facebook he will follow up on the check.

Fundraising effort in December brought in: \$1,257.50

S.K.would like to see an income statement with just actual hard money amounts not inclusive of in kind donations.

Misa says it is common to break out cash from in kind donation and incorporate these on the same balance sheet.

Misa offers to print out a cash only income / expense statement from Quicken for the next meeting.

S.K.requests to segregate the balance sheets.

Misa notes that she uses cash and in kind donations on the same balance sheet for fundraising purposes.

Mini break:

TREASURER'S REPORT: Misa's Outline

January 17 FTF Treasurers Report - Prepared January 11, 2009

December 31 Balance	\$1,455.53	
Deposit to make	\$50.00	
Class	\$22	
Due from Moorpark	\$1,300	
	\$2805.53	\$2827.53
Checks Outstanding		
MCB	\$240	
MCB	\$18	
J.W.	\$100	
M.B.	\$100	
K.L.	\$100	
	\$558	(\$558)
Funds owed to Misa		
Hotel	\$180	
Gas	\$44.48	
	\$24.48	
	\$248.96	(248.96)
Balance		\$2,272.53
Music Fund		\$700
R.T.		\$205
SonneBlauma		\$1,392.53
If don't get 1,300 from Moorpark		\$92.53
DECEMBER FUNDRAISING		

L.L	\$50
Misa's Art	\$250
KD DID INC.	\$50
C.F.	\$50
C.K.	\$100
H.G.	\$30
R.B.	\$100
C.S.	\$500
Studio Showing	\$27.50
	\$1157.50

Misa donated costs of materials and postage for the fundraising packets and making the art cards.

Will be giving \$2,640 for rent

Haven't decided if I'll donate \$1,000 or not – may want to use funds to go to NY for my 50th birthday.

If Moorpark comes through and if decide to give money then will have \$2,392.53 for SonneBlauma

\$450 for film with Sabine(seem to have lost impetus) \$1,942.53.

BUDGET

Film	\$450
Monterey Application	\$50
Professional DRC fee	\$90
Monterey Show	\$800
Spector Dance set dance	\$800
Master Classes	\$200
Over 50 show - 3 dancers	\$550
Fundraising Packets	\$50
Rent	\$3,240
Studio showings-food	\$60
Office Supplies	\$200
	\$6,865

Need to figure out how to allocate funds.

Cancel master classes, skip DRC membership, skip master classes, pay for fundraising packets, postage, office supplies, and other misc. expenses could conceivable take 3 dancers to the festival and do the over 50 October show.

6. EXECUTIVE DIRECTORS REPORT.

A.C.'S NOTES

Since Dec 6th :

Studio Showing: cut down on snacks.

New Works Concert:

Misa created a new section for the BOD manual defining the function of committees and advisory council members.
Book Keeping.

Upcoming:

Sinan coming over to the United States

Film Project with Sabine. Misa will follow up.

Misa wants to collaborate with her brother on a film project. He would pay for the film and do it for the arts sake. Misa notes that the film would show as a film itself and as a background projection.

Monterey Dance Festival:

Fran Spector Dance Festival.

Jackie and K.L. are down to rehearse and bring the trio back together.

Misa is having auditions February. Erika is going to be starting to come on Tuesday. Misa will accommodate her needs and have a different standard for her.

Master Class set for April with Beth. Beth hasn't responded to emails in general.

Year Outline:

Studio showing in May

Monterey Dance Festival

Studio showing in September

New Works audition on Oct 29th

Robert's Master Class in October

Misa is budgeting \$240/mo approx. to contribute to be on the safe side. Sometimes Misa puts in more in terms of stamps or fundraising packets, etc.

Misa doesn't take this out of her taxes.

K.L. spoke with the people at Lululemon and they would like Misa to come back and teach.

K.L. may be teaching at Lululemon sometime in the future.

MISA's OUTLINE

What we've done:

Not much to report.

STUDIO SHOWING IN DECEMBER

Made \$28 cost after snacks. Nobody really chows on them – so discontinue.

Misa tried out art cards and sold 4.

NEW WORKS CONCERT

CREATED A NEW SECTION FOR THE BOARD MANUAL

BOOKEEPING

Began bookkeeping to create year end financials. Been having trouble getting statements.

Will try and stay on top of this.

WEBSITE

General upkeep of the website. Need to get Hannah up on the website and put Jacque in the alumni section. Like to keep K.L. listed as a company member.

WHERE WE ARE GOING

Facebook with Ilkay. Planning on coming but haven't gotten any direct response about specific details but planning on coming to states this year. Can't really plan anything.

FILM PROJECT

Work with Jurgen and Sabine has begun. Sabine said we would pick up after the New Year. She had a death in the family. I think I saw Jurgen at the show – I invited him.

APPLICATION DUE: February

DVD of New Work and application to SpectorDance by February 1st

We don't have a new work ready really. I'll send Fran a montage and propose creating a new work specifically for the project. Let her know I'm holding auditions February 1st.

AUDITIONS

February 1st. Erika will begin coming on Tuesdays after she is done with work. I'm not sure how it will work out having her once a week – but we'll see. More Artistic Director sort of stuff.

MASTER CLASS: Beth McGill: April

April? Date to be determined by Beth. Have sent emails to Beth and haven't gotten a response.

STUDIO SHOWING: May

May 24 and/or 26

MONTEREY DANCE FESTIVAL (I think we have a good shot of getting in this): July

Leave the 24th of July

Show the 25th of July

Come back the 26th of July

Chance of Misa doing one week workshop and setting choreography

STUDIO SHOWING: September

SEPTEMBER 13 and/or 15

CENTER STAGE: Teresa Johnson's show - not set in stone yet

October 3,4

NEW WORKS AUDITION: October

Most likely October 29th

MASTER CLASS: November – Robert Salas

Have sent an email to Robert Salas – no response.

NEWSLETTER: November

7. COMMITTEE REPORTS

MISSION STATEMENT COMMITTEE

K.L. says Misa and her have looked at the mission statement. K.L. points out that we do not have a specific target audience outlined in our mission statement. G.M. says he feels that way too.

Deyvn Deux & Nicole Helton are both starting dance companies. Misa reads Devyn's mission statement.

S.K.suggests looking at modern dance companies that have been most successful to review mission statement.

G.M. PROJECT – LESLIE LATHRUP

wrote letter, sent packet, got a \$50.00 donation

G.M. says he thinks he should send Leslie a thank note written by G.M.. Misa sent an official letter for tax purposes signed by the dancers.

FUNDRAISING COMMITTEE –

Misa sent out fundraising packets. Diane Vapnek is not responding to Misa's emails or packets. Misa will scale back to group email only.

Misa asks if A.C. and K.L. sent out the fundraising email. Both K.L. & A.C. did send that out. Only Melissa's efforts generated donation.

A.C. needs to send Misa an email with the contact info at Riviera Bank for the person in charge of this type of donations.

S.K.suggests project specific fundraising. K.L. agrees.

S.K.suggests using the dance alliance form or a modified version to gather demographic information.

RECRUITMENT COMMITTEE REPORT–

Misa contacted Debbie Colton – she is currently too busy but will try to do so in the future.

Melissa Block is our first official advisory member

SK's List of Potential members:

S.K.Lovelace – BOD approves – Misa will ask SK

Heather Carney – BOD approves – S.K.will ask Heather Carney

Carol Ann Manzi – BOD approves – S.K.will ask

Robert Bazen – BOD approves - maybe he would come for one meeting , S.K.will ask

G.M.'s List:

Oprah Winfrey – BOD approves – jk –

Misa's List (Tentative):

L.B. – BOD approves in case

C.P._ - BOD approves

Attorney's from work: BOD approves

K.L.:

S.G. – BOD approves Misa will ask – (see end of notes)

MISA REVIEWS NEW MATERIAL DEFINING THE DIFFERENCE BETWEEN BOD MEMBERS & ADVISORY COUNCIL.

After the meeting BOD members have the option to stay or go.

Misa defines time requirement for BOD members

K.L. suggests adding S.G. as a satellite advisory board member.

PLANNING COMMITTEE REPORT: EVERYONE IS ON IT. S.K.LEADS.

G.M. suggests reviewing initial vision or generative seed for the planning committee.

Misa notes that:

We have two planned showings this year. May 24th & 26th & September 13th & 15th or one of the two.

Matt Nelson wants to share a show & so does Louie Conejo & Kerstin Stuart

S.K.suggests Erin Martinez would be a good one to share a show with.

Misa notes that Devyn Duex wants to share a show and that we need to review her choreography before we do that, Misa notes Rima days show will showcase Devyn Duex's first piece

Suggestion auditioning choreographer's work like Fran at Spector Dance

K.L. suggests a rhythm of rest one year and performance the next year, K.L. clarifies that this is only a suggestion, and doesn't have to happen.

S.K. notes that we should be selective in picking choreographers and notes that it is important that BOD stay abreast of who Misa is considering. Misa agrees to do this by email.

Notes:

G.M. suggests adding to the G.M. Project a Breema Workshop in March & suggests promoting it at the body therapy institute, email and hard copy flyers to get attendees.

Workshop date: March 15th 6:15-8:15 pm suggested donation of \$15

K.L. will make the flyers! Yey K.L..

BOD discussion about master classes.

S.K. suggests emphasizing those classes that draw most attendance with the least promotion.

7. AGENDA ADDITIONS

S.K.- \$700.00 dollars for dance projects

Misa - Shop at SonneBlauma

Shop at SonneBlauma

Cards- Misa is losing money on this. IRS laws state that we would need to pay taxes on unrelated income. Ecommerce or general revenue would be unrelated income.

S.K. suggests linking to Misa site as a sponsor where she can sell cards.

Misa doesn't have the time for this given everything else she does.

Misa suggests legal council on this.

G.M. says he will ask Michael at Boxtales about how they handle this.

\$700.00 - S.K.- earmarked for musical activities to be directed by SK. S.K. feels that he is more interested in doing something more directly connected to dance. In the summer S.K. worked with Erika and Alana. S.K. wants to continue that and find a way of integrating that with SonneBlauma. S.K. wants to use the money to pay for rehearsal time and artist honorariums.

BOD gives approval.

FTF account - Second signer - Needed an additional BOD member signature. A.C. signed.

Currently, everything should be good to go. G.M. should be a signer on the account.

S.K. suggests setting it up so that people can write checks to both SonneBlauma and FTF - for the FTF account.

S.K. moves that BOD authorizes the treasurer and the president to request SB Bank and Trust to amend their accounts to allow deposit checks to be made out to SonneBlauma, SonneBlauma Danscz Theatre and FTF.

Misa seconds the motion.

Unanimous vote yes.

Minutes - Misa feels that the minutes being taken could contain more information. In light of that Misa would like to add reviewing the minutes at the closure of FTF meetings so Board members can add notes that may not have been taken.

8. MEETING CONFIRMATION

Next meeting will be scheduled for June 6th 10 am

9. ADJOURN

G.M. moves to adjourn the meeting at 12:11. Misa seconds the motion.

Unanimous vote for yes

Meeting time 2 hours.

Minutes submitted by Secretary, A.C.

Approved: _____ (date)

Signature: _____

SECOND MEETING 2009

Future Traditions Foundation
Board of Directors Meeting September 5, 2009
At Foundation Headquarters: xxxxxx, Santa Barbara CA 93105

Board Members Present: Misa Kelly, A.C., K.L., G.M., Misa Kelly

Quorum present: Yes

Proceedings:

1. MEETING MATERIALS DISTRIBUTED

Executive Director set out meeting outline for each Board Member. Outline follows:

September 5th: Future Traditions Foundation
Board Meeting Outline

1. Meet at the Foundation Headquarters at 10:00 am
2. G.M. calls meeting to order as soon as possible (2 minutes)
3. Volunteer reads the SonneBlauma Ideal Scene & philosophy statement & Future Traditions Foundation Ideal Scene & mission statement. (5 minutes)
4. Minutes review given by Misa or volunteer. Approval of minutes. Secretary signs minutes. (20 minutes)
5. Treasurer gives financial report (3 minutes)
6. Executive Director gives report (10 minutes)
Note: We've decided at future FTF BOD meetings to allow 20 min for this report.
7. Volunteer from each committee gives report (35 minutes)
 - Mission Statement Committee: Misa & K.L.
 - What the to do list was
 - What was accomplished
 - G.M. Project – master class: G.M., K.L., Misa
 - What the to do list was
 - What was accomplished
 - Fundraising committee: Misa
 - What the to do list was
 - What was accomplished
 - Recruitment: Misa and SK
 - What the to do list was
 - What was accomplished
 - Planning committee: Misa, SK, A.C., K.L.
 - What the to do list was
 - What was accomplished
8. Add items to the agenda (5 minutes)
9. Agenda Addressed (45 minutes)

10. Items not gotten to on Agenda identified and noted to be placed as top priority for the next meeting (5 minutes)

11. Review of notes taken for minutes with B.O.D. giving feedback integrating additional notes. (5 minutes)

12. Meeting Adjourned (1 minute)

14. Board member tasks that can be done right away

2. MEETING CALLED TO ORDER

The meeting was called to order by K.L. at 10:15 am at the Foundation headquarters.

3. IDEAL SCENE FOR SONNEBLAUMA AND FUTURE TRADITIONS FOUNDATION

K.L. reads Ideal Scene & Mission Statement for SonneBlauma Danscz Theatre and for The Future Traditions Foundation

K.L. asks for notes on the Ideal Scenes and Mission Statements. In response, A.C. asks Misa if the Ideal Scenes and Mission Statements still feel relevant. All agree that it is time to revisit and revise the ideal scenes and Mission Statements. This review is added as an agenda item for today's meeting.

4. MINUTES REVIEW – January 17th mtg minutes

Minutes reviewed by Misa including a review of financial report from the last meeting. Misa reads and reviews the Treasurers Report, Executive Director's report & from the January 15th meeting.

Misa reviews the results of the recruitment committee's efforts, see below:

A.C. moves to approve the minutes. Misa seconds the motion.

Unanimous vote yes.

G.M. arrives at approximately 10:30 am

5. TREASURER'S REPORT (3 min)

Misa gives treasures report and updates the BOD on Sabine's project, & Buddhi's Project.

Sabine: This project fell through– no more funds are earmarked for this film project

Buddhi: Money continues to flow in and out of the Foundation for this project. Aniya asks Misa how the administrative details are working out for her logistically, it is to much? Misa says this is working well and the details are manageable.

September 2nd 2009 FTF Treasurers Report

Prepared by Misa Kelly

August 14, 2009 Balance \$2,746.38

Checks Outstanding

556: MCB	\$12
558: MCB	\$12
559: MCB	\$410

Balance \$2,312.38

S.K. Choreography \$271 (Initially \$700: \$165 was used for Dance at Top of Hill Deposit & \$264 and rest will be used for Artist Honorarium)

Ray Tischer \$205

Dance at Top of Hill \$1,410.00

Breakdown

S.K.	\$165.00
------	----------

SonneBlauma	\$165.00
Erlyne	\$165.00
Robert	\$165.00
Beth	\$50.00
Rina	\$165.00
Derrick	\$165.00
Steven and Mindy	\$165.00
	\$1,410.00
SonneBlauma	\$426.38
Will use for:	
Melissa Honorarium:	\$100.00
Center Stage Tech:	\$292.00 (ask S.K.if he wants to contribute to this)
Leaves:	\$34.38

6. EXECUTIVE DIRECTORS REPORT. (10 MIN)

Misa gives executive directors report. (20 min actual time)

E newsletter – before Nectar Show

Holiday Showing & Party – Weekend of Dec 5th or Dec 6th – Saturday the 5th will be the first preference. K.L. & A.C. will help promote

UCSB Dance alumni performance – Misa is on planning committee & is building a website that talks about the different paths alumni have taken throughout the years, experiences, feelings, thoughts, this will incorporate Misa's story and tell the story of SonneBlauma and the Future Traditions Foundation. This will also include a networking section. Misa will be able to make connection with the alumni and potentials resource.

Meeting outline will be changed in the future to allow 20 min for the Executive Directors report as this report generally takes 20 min to complete. All agree that 20 minutes is a reasonable amount of time for the Executive Directors report at this time.

EXECUTIVE DIRECTOR REPORT September 5th, 2009: since January board meeting

WHAT WE'VE DONE

We'll hear from the committees – but from my perspective here are a few things.

Create New Works

As a company the intent of this year was to focus on creating new works. Misa created 3. A solo that is waiting for the right dancer to emerge to dance, 2 duets for Misa and Melissa. S.K.has created a trio. Yeah SK!

Website

Tidied up SonneBlauma website. Calendar page getting really long so divided it up by year so people can easily access what we've done by year. Am going to go through it as a self-reflection and write edit a bit more.

Continuing to teach class

People coming and going. Beate has been really wonderful to have in class. Clarifying focus for students. Putting together a student email list. Had one and needed to be edited and updated. Would like to have more students.

Second signer on the account

Yeah for G.M. and Misa!

Some of what was on our Calendar didn't happen.

- Intended to: Film project with Sabine – she moved to L.A.
- Application for Spector dance February 1st – didn't have a new work done. So didn't accomplish it.
- Master class with Beth McGill – she never responded to my emails.
- Monterey Dance Festival – didn't audition so didn't get in.
- Master class with Robert Salas – thought was to have him teach in the Fall. In dealing with him with current project don't think it is a good idea.

Some of what was on our Calendar did happen.

- February 1st auditions: nobody showed up.
- April 5th: G.M. master class – thanks to all who helped organize it, for G.M. teaching it, and to all of us who attended.

Some of what we weren't sure about happened.

- Teresa Johnson – Dance at the Top of the Hill. October 4th. I'm showing 2 works and S.K. will show 1. Been really active in helping Teresa Johnson out. At one point she wanted to quit and I agreed to pick up the ball and then she took it back and decided she wanted to do it. Helped with budgeting, put up a website, put together a press contact list which we'll be able to use, put together a sample press release for her, helped make arrangements with insurance and the theater, kept Teresa on track with regard to what she should be doing when. Been a nightmare in dealing with participants with regards to getting money together and information from them. Lesson – choose collaborators wisely.

Some of what we didn't plan at all happened

- Max10 at Venice beach. Awesome experimental venue. Went down with Melissa and her family and Jo. Got there early enough to sneak in and check out the theater. There was nobody in the black box so we spaced the work. Had time for a quick walk to the beach and have some lunch and came back to perform. REALLY nice person who owns the place, keep meaning to send money but just haven't gotten around to it yet. Want to do this venue for free. May not be the most visible but the process is wonderful.
- Had planned a showing but didn't expect Jessica Chen. Good mix of work. Talked about doing a show in NYC. Followed through with finding space that would be suitable, Merce Cunningham studios and approached both her and Joanna, haven't heard back. Had one reply email from the theater and awaiting one from the T.D. Will follow up with that.
- Jo in town. Did some experimental work. Collaborated on a project at the Art Museum called the "Weston" project. Great success and a lot of fun.
- Shopping Cart project: launching an experimental project that will occur in grocery stores and have some people who have expressed an interest. Will work on moving things forwards after the New Works Audition.
- Performance opportunity presented by Cybil Gilbertson at Yoga Soup a project she is starting called NECTAR. I have her mission up on our website can go to for more information. We are going to perform "Grit." Gauging from the number of emails cc'd from her last send not that many people involved. She chooses a theme and then artists work with theme. Not very user-friendly to own style of working. Hard to be given a topic and "make something about it" Too concrete.

WHERE WE ARE HEADED: Rest of 2009

- October 4th – Show. Can anyone here call the lights for the show. Saturday October 3rd. 12:30-4:30. Sunday October 4th. Dress rehearsal is at 3:00. Hopefully
- November 1st. Auditions for New Works
- Get out an e-newsletter
- Now that Am is gone need to find another photographer. Have a lead – just haven't had the time or energy to call.
- Holiday Fundraiser showing: only brought in \$26 last year but think it is a good process to go through with. On the website have it listed as December 13th but maybe the 6th is better. Could look into doing a Saturday night for a change.
- Holiday fundraising letter.

2010

- Hopefully we'll do New Works again this year. Only hurdle is the fact that the piece will have been performed before. Cybil's work had last year. Will frame it at the audition that this is a new work that was created this past summer and leave it at that. Hopefully they won't ask.
- Hope to go back to MAX 10. Would like to show duet with Melissa.
- Spring Studio showing
- Had a UCSB dance department reunion in May. A part of the planning for next year. Working in a showing of alumni work. Hopefully will arrange to have that happen. It would be nice to share work.
- In November get out an e-newsletter
- Holiday showing
- Possibilities: NYC at the Merce Cunningham studio or other venue, would like to get to S.F., maybe Washington State where have friends.
- Had talked about doing another 3 cities 3 choreographers but like the idea of going somewhere new where haven't show work. Function of time and money

7. COMMITTEE REPORTS

MISSION STATEMENT COMMITTEE REPORT: MISA & K.L. ARE ON THIS COMMITTEE.

K.L. & MISA DISCUSS THEIR REVISIONS TO THE MISSION STATEMENT AND K.L. READS THE NEW MISSION STATEMENT

The Future Traditions Foundation's mission is to: inspire, energize, and educate audiences from all walks of life through service to its dance company, SonneBlauma Danscz Theatre. SonneBlauma is an international dance company that engenders and inspires the artistic experiences of a lifetime; presents and performs profound, razor-sharp, & riveting work of great integrity; and aims to foster a culture of tolerance, peace, and awareness in all that they do.

G.M. PROJECT: (G.M.'S BREEMA MASTER CLASS)

TO DO LIST: TO GET THE WORKSHOP OUT THERE.

MISA PUT PRESS OUT TO CASA MAGAZINE AND THE INDEPENDENT & TO THE SONNEBLAUMA LIST SERVE.

K.L. PUT OUT A FACEBOOK NOTE, MADE FLYERS AND POSTED FLYERS AT THE CLUB AND AROUND TOWN, K.L. GAVE A.C. FLYERS TO PASS OUT.

G.M. ANNOUNCES HE WAS NOT ABLE TO FOLLOW THROUGH WITH INVOLVING THE BODYWORK SCHOOLS.

MISA SAYS EVERYONE DESERVES A ROUND OF APPLAUSE FOR THEIR EFFORTS IN MAKING THIS CLASS HAPPEN AND MAKING IT A SUCCESS.

S.K.ARRIVES SHORTLY AFTER 11 AM

FUNDRAISING COMMITTEE REPORT:

Misa gives report: Fundraising Committee
Letters & DVDs to Lovelace, Bower, and Bishop
Contribution's request, Community West and SBBT

G.M. MENTIONS THE PACIFICA IS OFFERING A GRANT FOR WORK EXPLORING ARCHETYPAL STUDIES. THIS GRANT IS OPEN TO ANYONE TO APPLY. G.M. SUGGESTS PERHAPS SONNEBLAUMA DANCERS COULD BE THE SUBJECT OF THE STUDY.

CHRISTINE: K.L. MENTIONS THAT SHE IS RUNNING THE STUDY SONNEBLAUMA PARTICIPATED IN FLIMING EMOTIONS IN MOVEMENT. K.L. METIONS SHE SEES HER AT PSYCH PARTIES AND CAN SEND HER A NOTE ASKING ABOUT GETTING A COPY OF THE FULL FOOTAGE AND FOLLOWING US.

MISA DISCUSSES GRANT PROSPECTS, OBSTACLES & PROCESS. DEMOGRAPHICS ARE AN ISSUE FOR SONNEBLAUMA IN THAT WE DO NOT CURRENTLY HAVE A WAY OF GATHERING THIS INFORMATION.

G.M. SUGGESTS, IF WE WANTED TO GET THAT TYPE OF MONEY THAT WE SHOULD CREATE A SPECIFIC PROJECT TO SERVE A SPECIFIC AUDIENCE THAT THE GRANTING ORGANIZATION WOULD BE INTERESTED IN FUNDING.

A.C. SUGGESTS STARTING SOME SORT OF AUDIENCE SURVEY FOR STUDIO REHEARSALS & CENTER STAGE THEATER. G.M. VOLUNTEERS TO STAND AT THE DOOR FOR THE OCTOBER SHOW AND MARK DOWN AUDIENCE DEMOGRAPHICS FOR THE SHOW. PERHAPS WE CAN DO THE SAME FOR THE THE HOLIDAY PARTY.

S.K.SUGGESTS HOLDING SHOWING AT RETIRMENT HOMES AND SCHOOLS TO JUICE OUR NUMBERS FOR SONNEBLAUMA DEMOGRAPHICS.

MISA EXPRESS CONCERN ABOUT THE TIME & MONEY REQUIRED OF HER & THE DANCERS TO DO THIS TYPE OF OUTREACH.

MISA SUGGESTS TALKING TO DANCE ALLIANCE & MOOREPARK COLLEGE WHETHER OR NOT THEY TRACK DEMOGRAPHIC INFO AND WOULD BE WILLING TO SHARE THIS INFORMATION

RECRUITMENT COMMITTEE REPORT: EVERYONE IS ON IT. S.K.LEADS.

MISA WONDERS WHETHER OR NOT WE SHOULD BE TRYING TO EXPAND THE BOARD AT THIS POINT.

ADVISORY COMMITTEE HAS EXPANDED TO NOW INCLUDE STEVEN LOVELACE & MELISSA BLOCK.

A.C. SUGGESTS CONSULTING STEVEN LOVELACE ON DEMOGRAPHIC INFORMATION
MISA ASKS FOR THOUGHTS ON EXPANDING THE BOD.

A.C. ADDS THE INPUT THAT IT SEEMS IMPORTANT TO LOOK AT THE NEXT FEW YEARS IN TERMS OF WHAT MISA WANTS TO DO IN THE NEXT FEW YEARS WITH SONNEBLAUMA & FTF, AND LOOK AT REVISING THE IDEAL SCENE & MISSION

STATEMENT AS NECESSARY, AND THEN ASSESSING WHETHER OR NOT TO EXPAND THE BOD AT THE POINT.

ALL AGREE THIS IS A REASONABLE APPROACH. MISA SUGGESTS THAT PERHAPS S.K.WOULD LIKE TO TAKE MORE OF A LEAD ROLE. S.K.IS OPEN AND NOTES THAT PROJECTS WOULD NEED MISA'S APPROVAL AS SHE PUT FORTH THE BULK OF THE TIME AND RESOURCES.

A.C. ASKS MISA WHAT SHE IS DRAWN TO NOW AND WHAT WILL BE CREATIVELY FULLFILLING IN THE NEXT YEARS.

MISA IS INTERESTED IN CONTINUEING TO CREAT MORE CHOREOGRAPHY TAKING INTO ACCOUNT THE CURRENT NEEDS OF HER BODY AND THE DANCERS INTERESTED IN CREATING WORK. MISA IS INTERESTED IN TRAVELLING AND SHOWING HER WORK IN OTHER PLACES AROUND THE COUNTRY AND AROUND THE WORLD.

PLANNING COMMITTEE:

ALL ARE ON THIS COMMITTEE.

Misa reviews process and level of communication in keeping K.L. and A.C. in the loop. K.L. suggests keeping the process fluid based on the current projects that up, A.C. agrees.

K.L. offers suggestions for developing process and skilled for structured improve especially in performance mode. Misa likes this idea.

Misa moves that we focus on meeting on a Saturday at the Foundation Headquarters at 10 am, all other reports will be emailed, and meeting will focus on agenda only. K.L. seconds the motion. Unanimous vote yes.

7. AGENDA ADDITIONS – SEPTEMBER 5TH 10 AM MEETING

Revisit and Review Ideal Scenes and Mission Statements.

7. TENTATIVE AGENDA FOR OCTOBER 24TH 1PM MEETING

Revisit and Review Ideal Scenes and Mission Statements.

MONEY FOR 2010

DEMOGRAPHICS:

(S.K.will ask Buddhi if he keeps demographic info)

Review October show & demographics collected at October Show.

G.M. PROJECT:

G.M. Volunteer Committee:

Working towards getting kids involved with volunteering for SonneBlauma. The kids would be paid through the Spirit Program.

MASTER CLASSES:

G.M. wants to do another master class.

K.L. may potentially want to do a master class.

2010 AGENDA

Misa moves that this agenda be accepted for the next meeting. K.L. & G.M. second the motion at exactly the same time.

Misa moves to skip reading the minutes and adjourn the meeting. K.L. seconds the motion. Unanimous vote yes.

8. MEETING CONFIRMATION

Next meeting will be scheduled for October 24th at 1 pm

9. ADJOURN

K.L. moves to adjourn the meeting at 12:11. G.M. seconds the motion. Unanimous vote yes.

K.L. thanks G.M. for the Ralphs hat and hopes he finds a new one soon.

Unanimous vote for yes

Meeting time 2 hours.

Minutes submitted by Secretary, A.C.

Approved: _____ (date)

Signature: _____

THIRD MEETING 2009

Future Traditions Foundation
Board of Directors Meeting October 24, 2009
At Foundation Headquarters: xxxxxx, Santa Barbara CA 93105

Board Members Present: Misa Kelly, A.C., K.L., G.M., S.K.

Quorum present: Yes

1. MEETING MATERIALS DISTRIBUTED

Executive Director set out meeting outline for each Board Member. Outline follows:

October 24, 2009: Future Traditions Foundation
Board Meeting Outline

October 24, 2009: Future Traditions Foundation
Board Meeting Outline

1. Meet at the Foundation Headquarters at 1:00 pm
2. Minutes Review Given by Misa. Approval of the minutes. Secretary signs minutes. (20 min)
3. Add items to the agenda (5 minutes)
4. Agenda Addressed (60 minutes)
5. Items not gotten to on Agenda identified and noted to be placed as top priority for the next meeting.
6. Date for next meeting confirmed (June 9th 1:00 PM) (1 minute)
7. Review of notes taken for minutes with B.O.D. giving feedback integrating additional notes. (5 minutes)
8. Meeting Adjourned (1 minute)
9. Board member tasks that can be done right away

1. MEETING CALLED TO ORDER

The meeting was called to order by G.M. at 1:12 PM at the Foundation headquarters.

2. MINUTES REVIEW – September 5th mtg minutes

Minutes reviewed by Misa. S.K.amends the wording in the demographic section of the minutes. Misa moves to approve the minutes. S.K.seconds the motion. Unanimous vote yes.

3. AGENDA

STAR JOURNEY

G.M. please add notes as needed.

G.M. presents opportunity to the BOD regarding an archetypal system created by Star Journey. Potential grant writing opportunity. There is an interest in finding a grant writer to write a grant on a commission basis to support the integration of the 5 environments where the archetypal system of star journey is present. The 5 environments are:

Real life
Second life
iPhone application
Online
Book

G.M. mentions two grant opportunities as possibilities for funding Star Journey
1) NEA grant 2) Pacific Grant mentioned in a previous meeting

MISSION STATEMENT: READ, REVIEW, REVISE

Misa please add notes here as you see relevant

Razor sharp means:

Misa: Well-rehearsed and really clean in terms of its presentation.

K.L.: Cuts though to the heart of it

SK: deals with the audience's participation as well

MISA MOVES THAT WE ACCEPT THE MISSION STATEMENT WITH THE TWO ADDITIONS, TO INCLUDE SONNEBLAUMA & FRIENDS AND TO CHANGE WORK TO WORKS. K.L. SECONDS THE MISSION. UNANIMOUS VOTE YES.

IDEAL SCENE: READ, REVIEW, & REVISE

Misa please add notes here as you see relevant

SonneBlauma Ideal Scene:

Misa reads line by line. Misa discusses her ideal of having company members drawn to the work for the long haul, Misa would ideally like a year round, long term commitment, 10 years. Misa expresses the importance of having company members committed through to the end of the process. As a BOD we discuss each portion of the ideal scene as Misa reads through line-by-line and revise and develop the ideal scene, discussing what is working.'

Misa please paste revised SonneBlauma ideal scene here.

FTF Ideal Scene:

Misa reads line by line. As a BOD we discuss the ideal scene as Misa reads through line-by-line and revise and develop the ideal scene, discussing what is relevant and working and what needs revision.

Misa please paste revised FTF ideal scene here.

Misa reads value statement. Value statement is still relevant.

S.K.suggests and a line is added to both FTF and SonneBlauma's about community awareness and appreciation.

MONEY FOR 2010

October 24th, 2009

Treasurer's Report: Prepared by Misa Kelly for the Future Traditions Foundation

Balance October 21st	1,093	
Deposits		
Misa	270	
Center Stage	606.85	
RS	2000	
	3,970	3,970
Ray Tischer	-205	
Dance at the Top of the Hill	-947.22	
Rent	-270	
Melissa	-10	
Monica	-100	
Patrick	-10	
	-	-
	1542.22	1,542.22
SonneBlauma Funds		2,428

Misa will send out fundraising letters and or packets

DEMOGRAPHICS & 2010 AGENDA BRAINSTORMING:
COMPANY BRAINSTORMING INFORMATION
K.L. SUGGESTS A SONNEBLAUMA STORYTELLING PROJECT -GREAT IDEA K.L.!!!

INCLUDE SKS DEMOGRAPHICS FROM HIS PIANO CONCERTS AT RETREIMENT HOMES
AND CENTERS IN THE FTF DEMGRAPHIC INFORMATION.

K.L. TAUGHT A DANCE CAMP AND IS TEACHING A GIRL SCOUT TROUP SO THAT THEY
CAN GET THEIR DANCE BADGE.

2010 AGENDA

NECTAR – CAT THOMAS – NEED DANCER FOR THIS OR BACK OUT

HOLIDAY SHOWING –
LUCKY DUCKS – K.L. WILL DANCE THIS
MISA – SOLO
NOELLE – INVITED TO PARTICIPATE IN SHOWING IN SB

MISA NOT SURE WHAT WILL HAPPEN IN 2010 – MISA WOULD LIKE TO' GET BACK TO
MAX10

Misa will start rehearsing with Carla and working with Celeste

S.K.wants to create more works

Misa would like to do a full evening length work

Misa would like to create over the next few years a SonneBlauma International Summer Dance Festival to take the form of a showings Center Stage Theater.

Show with Robert Salas at Diavolo in the Spring.

G.M. Master Class – this could happen at the SB Body Institute as a fundraiser for SonneBlauma

S.K. House Concerts in connection with SonneBlauma

DUMBO festival in New York – Misa
Misa would like to secure a fall slot at center stage

WORK TOWARDS CREATING COSTUMES FOR REPETORY PEICES

NOTE: K.L. HAD TO LEAVE AT 2:55 PM

7. AGENDA ADDITIONS – OCTOBER 24TH 1 PM MEETING

A.C. IS READY TO PASS ON SECRETARY DUTIES AT ANY POINT. WOULD ANY BOD MEMBERS BE UP FOR TAKING THIS OVER EVEN FOR 1 MEETING? K.L. OFFERS TO TAKE NOTES NEXT MEETING

8. MEETING CONFIRMATION

Next meeting was not confirmed and is tentatively scheduled for June 9th 2010 at 1 pm at the Foundation Headquarters

9. ADJOURN

Misa moves to adjourn the meeting at 3:11. G.M. seconds the motion. Unanimous vote yes.

Unanimous vote for yes

Meeting time 2 hours 1 minute.

Note: Executive Director's report was sent via email in order to have more time to review the mission statement and the ideal scene.

Executive Director's Report
Prepared by Misa Kelly

Since the meeting on September 5th

- FTF completed its umbrella activities for the Dance at the Top of the Hill. There was only a net production loss of \$27.22 per choreographer so each choreographer got something back of their deposit. The show got great free pre-show press, had a nice review in the independent & sold out! Misa showed "Grit" and premiered "Under No Certain Circumstances." S.K. showed "Lucky Ducks."
- Melissa will no longer be working with SonneBlauma after New Works. SonneBlauma has become a company of one. Will have to cancel December showing? Unless we show Lucky Ducks and Misa's new solo?
- Jessica Chen dropped out of NYC project.
- SonneBlauma classes are dormant and Misa is currently assessing the situation. She's getting some good feedback from the community.

- In keeping with the intent to be of support to other artists and their processes Misa helped Monica Robles out with her *Timber* project at the Botanical Gardens on October 10th by serving as the sound tech. Went over brilliantly. Misa led the a.m. warm-up which inspired many of Monica's dancers. Many expressed an interest in taking Misa's class and working with her in choreography.
- Misa showed some visual art for Cybil's *NECTAR* project. Ethan Turpin rented his DVD projector to Misa for \$40. He came and set it up, watched the show, and took it down. Misa received a lot of positive feedback.
- A.C. enjoyed raging success with the production of *Jungle Book* sharing her costume design prowess with State Street Ballet
- K.L. is really getting herself out there as a dancer working with Cybil Gilbertson, Robin Bisio, and Erin Martinez
- Misa received a check for \$2,000 to support her art

On the horizon

- New Works audition November 1st. Misa is going to audition a solo and S.K. is going to audition *Lucky Ducks*.
- Cybil has o.k.'d Misa participating in the next *NECTAR*. Rainbow Underhill will be reviving *My Cat Thomas*. Misa's film *Dancing on my Daddies Grave* may be shown pre-show
- Misa will begin working with Carla on Saturdays if she can find affordable space.
- Kelsey and Celeste want to work with Misa.
- Shopping Cart Project on hold
- Dog dance
- Not sure what next season holds. Lots of ideas brewing
 - Collaboration with Irva whom she first met at the Monterey Dance Festival.
 - Back to MAX10
 - Misa is making a list of festivals to apply to
 - *NECTAR*
 - Summer SonneBlauma International Festival (group show to start with)
 - Back to Monterey
 - Another 3 Cities sort of thing if Misa can find someone to dance Melissa's part in her two new duets
 - Back to Istanbul – they'll try and get funding for 2-3 dancers

Minutes submitted by Secretary, A.C.

Approved: _____ (date)

Signature: _____

FIRST MEETING 2010

SECOND MEETING 2010

THIRD MEETING 2010

FUTURE TRADITIONS FOUNDATION Board Member Recruitment Materials

About Us

The Future Traditions Foundation is a Santa Barbara based 501(c)3 that was founded in 1998 by Misa Kelly, Sarah Wingren, and S.K.. Since 1998 it has undertaken many projects. Projects such as providing dance classes for children of homeless parents at Christmas time, offering free tickets to theatrical events to those in need, provision of free umbrella services to local arts groups, and support of contemporary dance companies and independent artists through costume subsidies, production of workshops, and provision of rehearsal space fees.

After over 10 years of service to the Santa Barbara community our Board of Directors has decided to narrow its focus to support of its contemporary dance company SonneBlauma Danscz Theatre. SonneBlauma Danscz Theatre, to date, has engaged in over 30 projects including production of master classes, studio showings, attending the Monterey Dance Festival, presenting new choreographic works on the Santa Barbara Dance Alliance's New Works concerts, and production of musical events such as presenting Paul Livingstone in "Get Inspired" at Center Stage Theatre. In Fall of '08 SonneBlauma will have grown into an international dance company with travels to Istanbul to teach and perform. Additionally the company will continue to share its work with communities inside as well as outside of Santa Barbara with performances slated in Los Angeles, Santa Cruz, Santa Barbara, and Monterey.

SonneBlauma's mission is to be the leading international visionary dance theatre company that engenders and inspires the artistic experiences of a lifetime; to present and perform profound, razor-sharp, riveting, and cathartic performances; and to foster a culture of tolerance, peace, and awareness one breath at a time. SonneBlauma values integrity, excellence, hard work, authentic communication, laughter, play & celebration.

In addition to many contributions from individuals we have received funding from the California Arts Commission, three grants from the Santa Barbara Arts Commission, grants from Santa Barbara Bank & Trust, Community West Bank, the Crosby Family Foundation, & the Dianne & Daniel Family Fund.

What Does a Board Member Do?

1. Attends three regular board meetings per annum, attends related meetings, and participates in an annual Board training seminar.
2. Makes serious commitment to participate actively in committee work.
3. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
4. Stays informed about committee matters, prepare themselves well for meetings, and reviews and comments on minutes and reports.
5. Gets to know other committee members and builds a collegial working relationship that contributes to consensus.
6. Is an active participant in the committee's annual evaluation and planning efforts.
7. Participates in fundraising for the organization.
8. Uses active listening skills, mediation, council circles, and conflict management to foster a culture of peace.
9. Is punctual to all activities & responds.
10. Responds to correspondence in a timely fashion.

How does the recruitment process work?

Step One: The Board of Directors assesses its needs to determine the type of individual they are looking for.

Step Two: An individual is invited to undergo the application process among a pool of applicants. The application process entails:

1. Filling out an application;
2. Attending a board meeting;
3. Receiving a tour of the office and receiving an overview of the board manual;
4. Undergoing an interview.

Step Three: The Board of Directors discusses the outcome of the recruitment process and a decision is made. The applicant in turn takes in the process in order to decide if he/she wants to join the Board. If all goes well we welcome a new Board member. A contract is signed indicating one knows they're responsibilities and the fun begins!

Current List of Major Funders

Those who have given more than \$300 within the last 5 years.

Terry & Mary Kelly: 2009, 2010 (other years)
Misa & S.K.: 2005, 2006, 2007, 2008, 2009, 2010
Rudi Schulte Family Foundation: 2009, 2010
Dianne & Daniel Vapnek: 2006, 2007
Christiane Schlumberger: 2005, 2006, 2007, 2008, 2009, 2010
Peter Czipott: 2008
Profound Foundation: 2006
Santa Barbara Bank and Trust: 2005
Community West Bank: 2005
Crosby Family Fund: 2005

Board Member Contact Information

G.M.: President

Omitted

S.K.: Vice President

Omitted

A.C.: Secretary

Omitted

Misa Kelly: Treasurer

Omitted

K.L.: Member of the Board

Omitted

Roberts Rules of Order

Qorum is one third

Vote once a year at the June meeting

Vote: change that has to be countersigned by president

Minutes need to be tidied up – see what they require.

Not clear if o.k. to reschedule regular meetings.

No less than three and no more than 10 board members